

The Warren County Vocational School District met on Thursday, October 13, 2011 in regular session at 6:39 p.m. in the CenturyLink room of the Warren County Vocational School District. The meeting was called to order by Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call

ROLL CALL	Mr. Dave Barton	present
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Paul Hillard	present
	Mr. Michael Kruse	present
	Mrs. Esther Larson	present
	Mrs. Lori Raleigh	present

B. Pledge of Allegiance

C. Recognition of Guests

GUESTS	Peg Allen	WCCC
	Lisa Gossett	Atrium Medical Center

II. "PUBLIC PARTICIPATION ON AGENDA ITEMS"

NONE

III. PRESENTATION/RECOGNITIONS

RECOGNITION	A. Carol Turner, CEO / Lisa Gossett, Chief Nursing Officer, Atrium Medical Center John McKinney III, Director, FMS & Corporate Safety Officer, Atrium Med. Ctr. Lesli Holt, Construction and EOC Coordinator, Atrium Medical Center
-------------	---

IV. TREASURER'S REPORT

A. Minutes Regular Meeting – September 15, 2011

MINUTES 9/15/2011	(178-11) Moved by Mr. Hillard seconded by Mr. Barton to approve the minutes of the September 15, 2011 regular meeting.
----------------------	--

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

TREASURER'S
REPORTS

- B. Financial Report
- C. Bank Reconciliation/Investments
- D. Advances/Transfers

(179-11) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve the financial reports items B, C and D with advances/transfers as follows:

ADVANCES/
TRANSFERS

FROM	TO	AMOUNT
001 7410 921	009 5210	\$38,000.00
001 7410 921	012 5210	\$49,000.00
001 7410 921	012 5210 9007	\$14,000.00
001 7410 921	012 5210 9013	\$ 9,000.00
011 7420 922 9310	001 5220	\$ 1,200.00
012 7420 922 9029	001 5220	\$17,400.00
524 7420 922 9988	001 5220	\$11,921.75

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye. Motion carried.

E. Amended Appropriations Resolution #698-11 October 2011

R#698-11
OCT. 2011

(180-11) Moved by Mrs. Larson seconded by Mr. Hillard to approve the amended appropriations resolution #698-11, October 2011.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye. Motion carried.

F. WCCC Basic Life Insurance

BASIC
LIFE
INSUR.

(181-11) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to approve the EPC as the carrier of WCCC basic life insurance at 8.5 cents per thousand effective November 1, 2011.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye. Motion carried.

G. Informational

ING

1. Change in TPA for 403B and 457 plans from Great American to ING

V. NEW BUSINESS

A. Personal Recommendations

(182-11) Moved by Mr. Hillard seconded by Mr. Kruse to approve the following:

1. Resignations

Approved the following resignations:

RESIGNATIONS

Ed Massie (ABLE)
Effective: 9/30/11

Patricia Baldwin-Massie (ABLE)
Effective: 9/30/11

Elizabeth Molinaro (Substitute Instructor)
Effective: 9/23/11

Larry Smith (Adult Education IT Coord.)
Effective: 10/14/11

2. Employment

a. Approved employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, not to exceed 24 hours per week pending completion of employment requirements and program enrollment, effective 10/14/11 – 6/30/12.

AE, CERT.
PT INSTR.

Telma Avelar	Business & Industry Partnerships
Carol Carey	Computer Training
Terry Lawwill	Heating Ventilation and Air Conditioning
Mike McMurray	Business & Industry Partnerships
Scott Salyer	Information Technology

b. Approved employment of the following adult education, certified, part-time Electrical Lineman instructor at \$25.00 per hour, salary schedule #28, as needed, not to exceed 24 hours per week, pending completion of employment requirements and program enrollment, effective 10/14/11 – 6/30/12.

AE,CERT.
PT LINEMAN
INSTR.

Christopher Lipscomb

c. Approved of stipend in the amount of \$320.00 for services as WCCC's Career Development Building Representative for the 2011-2012 school year.

WCCC CAREER
DEV. REP.

Leanna Kincer

d. Approved employment of the following classified, substitute personnel, as needed, pending satisfactory completion of employment requirements, effective 10/15/11-6/30/12.

CLASSIFIED
SUB

Anthony Warfel
Cheryl Kayser

e. Approved the following adult education, certified, part-time instructor, as needed not to exceed 32 hours, for ACT test preparation, pending completion of employment requirements and program enrollment.

AE, CERT.
PT INSTR.

Heather Snider
\$25.00 per hour
Effective: 10/4/11 – 6/30/12

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye. Motion carried.

B. Resolution(s)

(183-11) Moved by Mrs. Raleigh seconded by Mr. Barton to approve Resolution #699-11 - Warren County Tax Incentive Review Council (TIRC). Appoint Margaret A. Hess, WCCC Superintendent to the Warren County Tax Incentive Review Council with Karen Royer, WCCC Treasurer as alternate representative.

R#699-11
TIRC

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye. Motion carried.

C. WCCC Advisory Committee(s)

(184-11) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to approve WCCC Adult Education & Workforce Development Advisory Committee members:

Adult Education Business and Industry Advisory Committee Members

ADVISORY
COMMITTEE

Karen Foos, VP Human Resources
Macy's Inc.

Renee Kitchen, Recruiter
Aerotek Scientific, LLC

ADVISORY
COMMITTEE
CONT.

Jo Ann Duncan, Manager, Support Specialist
Atrium Medical Center

Carol Hughes, Executive Director
Springboro Chamber of Commerce

Vince Pulles, HR Manger
NIBCO

Ted Rippiger, Human Resources
Atrium Medical Center

ABLE Advisory Committee Members

Matt Fetty, Youth Customer Advocate
Workforce One of Warren County

Michael Michna, Production Manager
Ghent Manufacturing

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye;
Mrs. Larson, aye. Motion carried.

D. Agreement(s)/Contract(s)/Memorandum(s) Recommendations

(185-11) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve
the following:

AGREEMENTS

1. Renewal of existing contract with 4 ACES Plumbing and Excavating, Inc. to furnish equipment and labor to pump one (1) grease trap monthly; from September 2011 thru May 2012, and September 2012 thru December 31, 2012.
2. Renewal of Workforce One Agreement with Vendors (Eligible Training Providers) among the Butler County Board of Commissioners, Clermont County Board of Commissioners, Warren County Board of Commissioners, Area #12 Workforce One Investment Board (WOIB), and the Area #12 Workforce One One-Stop System Partners. Effective 10/1/11 – 9/30/12.
3. Per letter dated 6/9/11 and signed by John Joy, Dean, Workforce Development and Community Services at Southern State Community College, Memorandum of Understanding, dated 9/1/10-8/31/11, between WCCC Adult and Community Education and Southern State Community College for Commercial Driver's License Training, Memorandum of Understanding to be extended for one (1) year effective until 8/31/12.

AGREEMENTS
CONT.

4. Renewal of Hangar/Lab Space Lease agreement increased rate, effective 11/1/2011 in the amount of \$721.00 per month, by and between Warren County Airport, Ltd., 11148 Woodward Lane, Sharonville, OH 45241 and Warren County Career Center hereby lease unto WCCC a hanger (18-I and J) and lab space located at 2460 Greentree Road, Lebanon, Ohio. Effective 7/1/11 – 6/30/16.

5. Agreement between Warren County Career Center and SHP Leading Design, 4805 Montgomery Rd., Suite 400, Cincinnati, OH 45212 for the following project: Campus wide master planning and community engagement services for the purpose of developing a Program of Requirements and Facility Master Plan Options for the campus facility. Scope of work for contract shall be complete on or before July 1, 2012 and shall not exceed two hundred seventy five (275) hours of labor. Services for each month beginning October 2011 through May 2012.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye. Motion carried.

E. Donation(s)

(186-11) Moved by Mr. Hillard seconded by Mr. Barton to approve the following donations:

DONATION

Three boxes of seed packets and 3 large garbage cans
Donor: Walmart, 1530 Walmart Dr., Lebanon, OH

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye. Motion carried.

VI. BOARD POLICIES

1. First reading of the following board policy revision:

BOARD
POLICIES

File: DID – Inventories – NO ACTION

(187-11) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the following Board Policy:

2. Recommend adoption of the following board policies:

File: EBCD – Emergency Closings

File: EBCD-R – Emergency Closings Regulation

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye. Motion carried.

VII. OSBA COMMITTEE REPORTS

- A. Legislative Liaison – Mike Kruse - NONE
- B. Student Achievement Liaison - Esther Larson – NONE

VIII. INFORMATIONAL

WCCC Professional Leave Tally
Correspondence – Ohio Department of Education

IX. UPCOMING DATES

October 24, 2011, 6-7:30 p.m.
Project SEARCH Open House
Otterbein, 585 N., SR-741, Lebanon

October 24 – November 6, 2011
OGT Testing, WCCC

November 7, 2011 (Monday)
WCCC Professional Development Day (Secondary & Adult Education)
(WCCC Main Campus No School)

November 8, 2011 (Tuesday)
Election Day

November 10, 2011 (Thursday, 3:00 p.m. – 8:00 p.m.)
WCCC Parent/Teacher Conferences

November 11, 2011 (Friday, 8:30 a.m.)
5th Annual Veteran’s Day Breakfast
WCCC Commons Area

November 13-16, 2011 (Sunday – Wednesday)
OSBA Capital Conference
Greater Columbus Convention Center, Columbus, OH

November 15, 2011
OAJVS Breakfast and Business Meeting at the OSBA Capital Conference,
Columbus, OH

UPCOMING
DATES

UPCOMING
DATES
CONT.

November 17-19, 2011 (Thursday – Saturday)
Association for Career & Technical Education (ACTE) Expo 2011
St. Louis, Missouri

November 23-25, 2011 (Wednesday – Friday)
WCCC Campus Closed – Thanksgiving Recess

November 29 – December 1, 2011 (Tuesday – Thursday)
Sophomore Visitation

December 8, 2011 (Thursday, 4:30 p.m. – 7:00 p.m.)
WCCC Sophomore Open House

December 15, 2011 (Thursday, 6:00 p.m.)
WCVSD Board of Education Meeting/Holiday Reception
WCCC Media Center, [social/hors d’oeuvres]

December 21, 2011 – January 2, 2012
WCCC Winter Recess

January 24-26, 2012 (Wednesday – Friday)
32th Annual Career-Technical & Adult Education Legislative Seminar
Hyatt on Capitol Square, Columbus, OH

X. SUPERINTENDENT’S REPORT

SUPT.
REPORT

11-12 WCCC Enrollment Level I
11-12 WCCC Enrollment Level II
Tech Prep Consortium
EMIS
Community Meetings
State Grant

XI. “PUBLIC PARTICIPATION ON NON-AGENDA ITEMS”

NONE

XII. BOARD MEMBER COMMENTS

COMMENTS

Bobbie Grice – impressed by the speakers at the Advisory Dinner.

Bonnie Baker-Hicks – passed along comments from former students and present students about the good of the Career Center.

XIII. EXECUTIVE SESSION

EXEC.
SESSION

(188-11) Moved by Mr. Hillard seconded by Mr. Kruse to approve entering executive session at 7:08 p.m. for matters of employment for personnel and negotiations.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye. Motion carried.

The Board reconvened at 7:14 p.m.

XIV. ADJOURN

ADJOURN

(189-11) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to adjourn the meeting at 7:15 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer