

The Warren County Vocational School District met on Thursday, December 15, 2011 in regular session at 5:35p.m. in the Centurylink Room of the Warren County Vocational School. The meeting was called to order by Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call

ROLL CALL	Mr. Dave Barton	absent
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Paul Hillard	present
	Mr. Mike Kruse	present
	Mrs. Esther Larson	absent
	Mrs. Lori Raleigh	present

B. Pledge of Allegiance

C. Adoption of Revised Agenda

ADOPTION
OF
REVISED
AGENDA

(206-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the adoption of the revised agenda.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye. Motion carried.

D. Guests

GUESTS

	Peg Allen	WCCC
	Gary Patton	WCCC
	Patti Veroni	WCCC
	Bob Wysong	WCCC
	Ron Diver	OSBA
	Judy Gilleland	Middletown City
	Denise Hamet	Middletown City
	Mike McMurray	Lebanon Channel 6
	Diane Ciolli	WCCC
	Hugh McPhail	WCCC
	Dave Miller	WCCC
	Lesia Coffey and spouse	WCCC
	Christy Leis and spouse	WCCC
	Joel Anderson	WCCC
	Tom Harris	WCCC
	Kim Gambill	WCCC

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

NONE

III. EXECUTIVE SESSION

EXEC. SESSION (207-11) Moved by Mrs. Raleigh seconded by Mrs. Baker-Hicks to approve entering executive session at 5:37 p.m. for the evaluations of the Superintendent and Treasurer.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye; Mrs. Grice, aye. Motion carried.

Mr. Barton entered the meeting at 5:50 p.m.

The Board reconvened at 6:00 p.m.

IV. RECESS FOR RECEPTION/PRESENTATION(S)

A. OSBA Awards – Ron Diver

B. City of Middletown – Greentree Partnership

Judy Gilleland, Middletown City
Josh Laubach, Middletown City Councilman

C. Media Honor Roll – Mike McMurray

D. Introduction of WCCC Satellite Instructors

(208-11) Moved by Mrs. Raleigh seconded by Mr. Barton to approve re-entering executive session at 6:32 p.m. for evaluation of Treasurer and Superintendent.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

The Board reconvened at 7:43 p.m.

V. TREASURER'S REPORT

MINUTES
11/17/2011

A. Minutes – Regular Meeting – November 17, 2011

(209-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the minutes of the November 17, 2011 regular meeting.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

TREAS.
REPORT

B. Financial Report
C. Bank Reconciliation/Investments
D. Advances/Transfers

(210-11) Moved by Mr. Hillard seconded by Mrs. Raleigh to approve
the financial reports items B, C and D with advances/transfers as follows:

ADVANCES/
TRANSFERS

FROM	TO	AMOUNT
001 7410 921	009 5210	\$ 300.00
001 7410 921	012 5210 9007	\$ 5,600.00
001 7410 921	012 5210 9013	\$ 8,000.00
001 7410 921	012 5210 9024	\$15,000.00
001 7410 921	012 5210 9030	\$ 3,300.00
001 7410 921	200 5210 9250	\$ 7,800.00

Roll Call: Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
Motion carried.

E. Amended Appropriations R#702-11, December 2011

R#702-11
AMENDED
APPROP.

(211-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve
the Amended Appropriations resolution #702-11, December 2011.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye.
Motion carried.

F. Transfer

TRANSFER

(212-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve
The transfer from General Fund to Permanent Improvement \$610,500.00
and of \$178,000 from General Fund to Adult Education.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye.
Motion carried.

G. Budget Hearing

BUDGET
HEARING

(213-11) Moved by Mrs. Raleigh seconded by Mr. Kruse to approve
the Budget Hearing for January 12, 2012 at 5:45 p.m.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

H. 2012 Re-Organizational Board Meeting

RE-ORGANIZATIONAL
MEETING

(214-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve
the date of the 2012 Re-organizational Board Meeting for January 12, 2012
at 6:00 p.m.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, abstain; Mr. Kruse, abstain;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

VI. NEW BUSINESS

A. Salary Schedule #1

SALARY
SCHEDULE
#1

(215-11) Moved by Mr. Kruse seconded by Mr. Barton to approve
the revision to Salary Schedule #1 effective 1/1/12.

Roll Call: Mr. Hillard, aye; Mrs. Kruse, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

B. Personnel

1. Retirement

(216-11) Moved by Mr. Hillard seconded by Mrs. Raleigh to approve the
following resignations for retirement:

RETIREMENT

Lesia M. Owsley Coffey
Effective: 3/1/12

Anne M. Simison
Effective: 7/1/12

Ed Stangel
Effective: 6/1/12

Roll Call: Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
Motion carried.

AMENDED
ACCUM.
LEAVE

(217-11) Moved by Mr. Hillard seconded by Mr. Barton to approve amending the accumulated leave plan for Administrators to include Karen Royer, Treasurer

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye.
Motion carried.

1. Accumulated Leave Plan for Administrators

ACCUM.
LEAVE

(218-11) Moved by Mr. Hillard seconded by Mr. Kruse to approve the following administrators' contracts to include the accumulated leave plan through ING as part of their contract. (same plan as is available for teachers who retire) at no additional cost to the district. Effective December 1, 2011.

Joel Anderson	Kendra Murphy
David Cairns	Gary Patton
Kim Gambill	Patti Veroni
Tom Harris	Robert Wysong
Jeffrey Lumpkins	Karen Royer

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye.
Motion carried.

3. Employment Recommendations

(219-11) Moved by Mr. Hillard seconded by Mrs. Baker-Hicks to approve the following employment recommendations:

A/E CERT.
PART-TIME
INSTR.

a. Adult Ed Certified Part-time Instructor

Approved employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, not to exceed 24 hours per week, pending completion of employment requirements and program enrollment.

William Duncan, Customized Office Skills Training
Effective: 12/16/11 – 6/30/12

Gary Reed, Public Safety Services Training
Effective: 1/9/12 – 6/30/12

b. Classified, Substitute Personnel

Approved employment of the following classified, substitute personnel, as needed, pending satisfactory completion of employment requirements, effective 12/16/11-6/30/12:

CLASSIFIED
SUBSTITUTE

Ron Brooks, Bus Driver
Angela "Angie" Lane, Bus Driver
Elliot Powell, Custodial

4. Caseload Ratio Grant

a. Approved of stipends in the amount of \$666.67 each for the following individuals for Phase I of the grant, for work completed 7/1/11 – 11/15/11.

CASELOAD
RATIO
GRANT

Becky Bollinger
Cathy Duell
Julie Green
Peggy Hamilton
Maria Krohn
Cheryl Parker

b. Approved stipends in an estimated amount of \$833.33 each for the following individuals for Phase II of the grant, for work completed 11/1/11 – 6/30/12.

STIPENDS

Becky Bollinger
Cathy Duell
Julie Green
Peggy Hamilton
Maria Krohn
Cheryl Parker

CONSULTANT

c. Approved the consultant contract with Jackie Gardiner for Phase II of the grant in the amount of \$6,500.00 for work completed 11/1/11 – 6/30/12.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

C. Resolution #703-11 2012 Membership Renewals – OSBA

R#703-11

(220-11) Moved by Mr. Kruse seconded by Mrs. Baker-Hicks to approve the following resolution:

Resolution #703-11 authorizing 2012 membership renewals in the Ohio School Boards Association including subscriptions to the "Briefcase" and "Negotiator", the Ohio School Boards Membership and Legal Assistance Fund; Association Career Technical Education (ACTE) and Ohio Association Career Technical Education (Ohio ACTE).

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, abstain; Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

D. Job Description

(221-11) Moved by Mrs. Raleigh seconded by Mr. Hillard to approve the following job description:

JOB
DESCRIPTION

Adult Education Financial Aid

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

E. Agreement(s)/Contract(s)/MOU'(s)/Lease(s)/Waiver(s)

(222-11) Moved by Mr. Kruse seconded by Mr. Hillard to approve the following:

eSCHOOLVIEW

1. eSchoolView

Employment/Placement Enhancement to Website –Approved contract with eSchoolView, Columbus, Ohio. Payment terms: \$2,500 due at project initiation; \$12,395 due on or after 7/1/12; 12 months of maintenance, hosting and support due on or after 7/1/12 - \$2,340.00.

HOCKING
COLLEGE

2. Hocking College

Approved the Articulation/Partnership Agreement with Hocking College to offer dual enrollment courses for the 2011-2012 school year.

TRIHEALTH

3. TriHealth Small Employer Dept. of Transportation Consortium

Participation of WCVSD in the TriHealth Small Employer Department of Transportation Consortium effective 1/1/12 – 12/31/12 (cost: \$50 one-time fee; and \$200.00 annually).

OBSERVATORY
PROJECT

4. MOU for the WCCC Observatory Project

Approved MOU for the WCCC Observatory project, effective 1/1/12

5. Lease Agreement Renewal – Warren County Commissioners

OLD WC
COURTHOUSE

Approved renewal of Lease Agreement (no monetary rent) with Warren County Board of Commissioners to lease 1,902 square feet of the Old Warren County Courthouse located at 300 East Silver Street, Lebanon, Ohio to conduct classroom teaching/training of high school and adult education students. Effective: 1/1/12 – 12/31/12.

Roll Call: Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye.
Motion carried.

F. WCCC Adult & Community Education Course Catalog

A/E COURSE
CATALOG

(223-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the WCCC Adult & Community Education Course Catalog for 2012 spring issue.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mrs. Kruse, aye.
Motion carried.

G. 2012 WCVSD Board Meeting Dates

2012 BRD
MTG DATES

(224-11) Moved by Mr. Barton seconded by Mrs. Raleigh to amended the February, 2012 Board Meeting date from February 16, 2012 to February 23, 2012.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye.
Motion carried.

(225-11) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the following 2012 WCVSD Board Meeting dates with all meetings beginning at 6:00 p.m.:

January 12, 2012	July 19, 2012
February 23, 2012	August 16, 2012
March 15, 2012	September 20, 2012
April 19, 2012	October 18, 2012
May 17, 2012	November 15, 2012
June 28, 2012	December 20, 2012

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Hillard, aye;
Mr. Kruse, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

H. President ProTempore

PRESIDENT
PROTEMPORE

(226-11) Nominated by to appoint Bobbie Grice as President ProTempore for the January 12, 2012 Organizational Board Meeting.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Hillard, aye; Mr. Kruse, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

I. Donations

DONATIONS

(227-11) Moved by Mr. Hillard seconded by Mr. Barton to approve the following donations:

Monetary and miscellaneous donations designated for WCCC students holiday gifts.

Roll Call: Mr. Hillard, aye; Mr. Kruse, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

VII. OSBA COMMITTEE REPORTS

OSBA

A. Legislative Liaison – Mike Kruse – None

B. Student Achievement Liaison – Esther Larson - None

VIII. INFORMATIONAL

INFO
ITEMS

Professional Leave Tally
Enrollment Level I
Enrollment Level II
Change in Enrollment
Customized training for Macy's, Mason, OH.

IX. EVENTS

EVENTS

December 19, 2011, 6:30 p.m.
WCCC's Annual Holiday Gathering
Golden Lamb

December 21, 2011 – January 2, 2012
WCCC Winter Recess

EVENTS
CONT. January 24-26, 2012 (Wednesday – Friday)
 32th Annual Career-Technical & Adult Education Legislative Seminar
 Hyatt on Capitol Square, Columbus, OH

 March 6-7, 2012
 Ohio Economic-Education Summit IV

X. SUPERINTENDENT’S REPORT

SUPT.
REPORT IBB Training
 New Programming
 Community Report

XI. BOARD MEMBER COMMENTS

BRD
MEMBER
COMMENTS Both Mr. Paul Hillard and Mr. Mike Kruse, made positive comments about the
 Career Center and being on the Board.

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

NONE

XIV. ADJOURN

ADJOURN (228-11) Moved by Mr. Hillard seconded by Mr. Kruse to adjourn the
 meeting at 8:12 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer

