



**BOARD OF EDUCATION
MEETING**

AGENDA
October 13, 2011

5:30 p.m. - WCCC Advisory Committee's Meeting, WCCC Main Bldg. Commons Area
6:30 p.m. --- WCUSD Board of Education Meeting, WCCC Main Bldg., CenturyLink Room

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Recognition of Guests

- II. *Public Participation on Agenda Items

- III. Presentation/Recognitions
 - A. Carol Turner, CEO, Atrium Medical Center
John McKinney III, Director, FMS & Corporate Safety Officer, Atrium Med. Ctr.
Lesli Holt, Construction and EOC Coordinator, Atrium Medical Center

- IV. Treasurer's Report
 - A. Minutes Regular meeting – September 15, 2011
 - B. Financial Report
 - C. Bank Reconciliation/Investments
 - D. Advances/Transfers
 - E. Amended Appropriations Resolution Res # 698-11 October 2011
 - F. Approval of the EPC as the carrier of WCCC basic life insurance at 8.5 cents per thousand effective November 1, 2011.
 - G. Informational
 - 1. Change in TPA for 403B and 457 plans from Great American to ING

V. New Business

A. Personnel Recommendations

1. Resignations

Recommend acceptance of resignations as follows:

Ed Massie (ABLE)
Effective: 9/30/11

Patricia Baldwin-Massie (ABLE)
Effective: 9/30/11

Elizabeth Molinaro (Substitute Instructor)
Effective: 9/23/11

Larry Smith (Adult Education IT Coord.)
Effective: 10/14/11

2. Employment

- a. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, not to exceed 24 hours per week pending completion of employment requirements and program enrollment, effective 10/14/11 – 6/30/12.

Telma Avelar	Business & Industry Partnerships
Carol Carey	Computer Training
Terry Lawwill	Heating Ventilation and Air Conditioning
Mike McMurray	Business & Industry Partnerships
Scott Salyers	Information Technology

- b. Recommend employment of the following adult education, certified, part-time Electrical Lineman instructor at \$25.00 per hour, salary schedule #28, as needed, not to exceed 24 hours per week, pending completion of employment requirements and program enrollment, effective 10/14/11 – 6/30/12.

Christopher Lipscomb

- c. Recommend approval of stipend in the amount of \$320.00 for services as WCCC's Career Development Building Representative for the 2011-2012 school year.

Leanna Kincer

- d. Recommend employment of the following classified, substitute personnel, as needed, pending satisfactory completion of employment requirements, effective 10/15/11-6/30/12.

Anthony Warfel

Cheryl Kayser

- e. Recommend the following adult education, certified, part-time instructor, as needed not to exceed 32 hours, for ACT test preparation, pending completion of employment requirements and program enrollment.

Heather Snider

\$25.00 per hour

Effective: 10/4/11 – 6/30/12

B Resolution(s)

Recommend approval of the following:

- 1. Resolution Number 699-11 --- Warren County Tax Incentive Review Council (TIRC). Appoint Margaret A. Hess, WCCC Superintendent to the Warren County Tax Incentive Review Council with Karen Royer, WCCC Treasurer as alternate representative.

C. WCCC Advisory Committee(s)

Recommend approval of WCCC Adult Education & Workforce Development Advisory Committee members:

Adult Education Business and Industry Advisory Committee Members

Karen Foos, VP Human Resources
Macy's Inc.

Renee Kitchen, Recruiter
Aerotek Scientific, LLC

Jo Ann Duncan, Manager, Support Specialist
Atrium Medical Center

Carol Hughes, Executive Director
Springboro Chamber of Commerce

Vince Pulles, HR Manger
NIBCO

Ted Rippiger, Human Resources
Atrium Medical Center

ABLE Advisory Committee Members

Matt Fetty, Youth Customer Advocate
Workforce One of Warren County

Michael Michna, Production Manager
Ghent Manufacturing

D. Agreement(s)/Contract(s)/Memorandum(s) Recommendations

1. Renewal of existing contract with 4 ACES Plumbing and Excavating, Inc. to furnish equipment and labor to pump one (1) grease trap monthly; from September 2011 thru May 2012, and September 2012 thru December 31, 2012.
2. Renewal of Workforce One Agreement with Vendors (Eligible Training Providers) among the Butler County Board of Commissioners, Clermont County Board of Commissioners, Warren County Board of Commissioners, Area #12 Workforce One Investment Board (WOIB), and the Area #12 Workforce One One-Stop System Partners. Effective 10/1/11 – 9/30/12.
3. Per letter dated 6/9/11 and signed by John Joy, Dean, Workforce Development and Community Services at Southern State Community College, Memorandum of Understanding, dated 9/1/10-8/31/11, between WCCC Adult and Community Education and Southern State Community College for Commercial Driver's License Training, Memorandum of Understanding to be extended for one (1) year effective until 8/31/12.
4. Renewal of Hangar/Lab Space Lease agreement in the amount of \$721.00 per month, by and between Warren County Airport, Ltd., 11148 Woodward Lane, Sharonville, OH 45241 and Warren County Career Center hereby lease unto WCCC a hanger (18-I and J) and lab space located at 2460 Greentree Road, Lebanon, Ohio. Effective 7/1/11 – 6/30/16.
5. Agreement between Warren County Career Center and SHP Leading Design, 4805 Montgomery Rd., Suite 400, Cincinnati, OH 45212 for the following project: Campus wide master planning and community engagement services for the purpose of developing a Program of Requirements and Facility Master Plan Options for the campus facility. Scope of work for contract shall be complete on or before July 1, 2012 and shall not exceed two hundred seventy five (275) hours of labor. Services for each month beginning October 2011 through May 2012.

E. Donation(s)

Three boxes of seed packets and 3 large garbage cans

Donor: Walmart, 1530 Walmart Dr., Lebanon, OH

VI. Board Policies

1. First reading of the following board policy revision:

File: DID - Inventories

2. Recommend adoption of the following board policies:

File: EBCD – Emergency Closings

File: EBCD-R – Emergency Closings Regulation

VII. OSBA Committee Reports

A. Legislative Liaison – Mike Kruse

B. Student Achievement Liaison - Esther Larson

VIII. Informational

- WCCC Professional Leave Tally
- Correspondence – Ohio Department of Education

IX. Upcoming Dates

October 24, 2011, 6-7:30 p.m.

Project SEARCH Open House

Otterbein, 585 N., SR-741, Lebanon

October 24 – November 6, 2011

OGT Testing, WCCC

November 7, 2011 (Monday)

WCCC Professional Development Day (Secondary & Adult Education)

(WCCC Main Campus No School)

November 8, 2011 (Tuesday)

Election Day

November 10, 2011 (Thursday, 3:00 p.m. – 8:00 p.m.)

WCCC Parent/Teacher Conferences

November 11, 2011 (Friday, 8:30 a.m.)

5th Annual Veteran's Day Breakfast

WCCC Commons Area

November 13-16, 2011 (Sunday – Wednesday)

OSBA Capital Conference

Greater Columbus Convention Center, Columbus, OH

November 15, 2011

OAJVS Breakfast and Business Meeting at the OSBA Capital Conference,

Columbus, OH

- November 17-19, 2011 (Thursday – Saturday)
 Association for Career & Technical Education (ACTE) Expo 2011
 St. Louis, Missouri
- November 23-25, 2011 (Wednesday – Friday)
 WCCC Campus Closed – Thanksgiving Recess
- November 29 – December 1, 2011 (Tuesday – Thursday)
 Sophomore Visitation
- December 8, 2011 (Thursday, 4:30 p.m. – 7:00 p.m.)
 WCCC Sophomore Open House
- December 15, 2011 (Thursday, 6:00 p.m.)
 WCVSD Board of Education Meeting/Holiday Reception
 WCCC Media Center, [social/hors d’oeuvres]
- December 21, 2011 – January 2, 2012
 WCCC Winter Recess
- January 24-26, 2012 (Wednesday – Friday)
 32th Annual Career-Technical & Adult Education Legislative Seminar
 Hyatt on Capitol Square, Columbus, OH

X. Superintendent’s Report

- 11-12 WCCC Enrollment Level I
- 11-12 WCCC Enrollment Level II
- Tech Prep Consortium
- EMIS
- Community Meetings

XI. *Public Participation on Non-Agenda items.

XII. Board Member Comments

XIII. Executive Session – Employment of personnel; negotiations

XIV. Adjourn

* A maximum of 30-minutes of public participation may be permitted at each board meeting. Each person addressing the board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The board’s guidelines for public participation will be followed.

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.