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WARREN COUNTY CAREER CENTER  
BOARD OF EDUCATION MEETING

December 15, 2011

CenturyLink Room/Media Center

5:30 p.m.

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Adoption of revised agenda
- D. Recognition of Guests

II. \*Public Participation on Agenda Items

III. Executive Session – Evaluation of Superintendent and Treasurer

IV. Recess for Reception/Presentation(s)

- A. OSBA Awards – Ron Diver
- B. City of Middletown – Greentree partnership  
Judy Gilleland, Middletown City  
Josh Laubach, Middletown City Councilman
- C. Media Honor Roll – Mike McMurray
- D. Introduction of WCCC Satellite Instructors

V. Treasurer's Report

- A. Minutes – Regular Meeting – November 17, 2011
- B. Financial Report
- C. Bank Reconciliation/Investments
- D. Advances/Transfers
- E. Amended Appropriations Resolution #702-11, December 2011
- F. Transfer from General Fund to Permanent Improvement \$ 610,500 and transfer of \$178,000 from General Fund to Adult Education.
- G. Budget Hearing, January 12, 2012 at 5:45 p.m.
- H. 2011 Re-organizational Board Meeting, January 12, 2012, 6:00 p.m.

VI. New Business

A. Salary Schedule #1

Recommend revision to Salary Schedule #1 effective 1/1/12.

B. Personnel

1. Retirement

Recommend to accept resignations for retirement from the following:

Lesia M. Owsley Coffey  
Effective: 3/1/12

Anne M. Simison  
Effective: 7/1/12

Ed Stangel  
Effective: 6/1/12

2. Accumulated leave plan for Administrators

Motion to amend the following administrators' contracts to include the accumulated leave plan through ING as part of their contract. (same plan as is available for teachers who retire) at no additional cost to the district. Effective December 1, 2011.

Joel Anderson

Kendra Murphy

David Cairns

Gary Patton

Kim Gambill

Patti Veroni

Tom Harris

Robert Wysong

Jeffrey Lumpkins

3. Employment Recommendations

- a. Recommend employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, not to exceed 24 hours per week, pending completion of employment requirements and program enrollment.

William Duncan, Customized Office Skills Training  
Effective: 12/16/11 – 6/30/12

Gary Reed, Public Safety Services Training  
Effective: 1/9/12 – 6/30/12

- b. Recommend employment of the following classified, substitute personnel, as needed, pending satisfactory completion of employment requirements, effective 12/16/11-6/30/12.

Ron Brooks, Bus Driver

Angela “Angie” Lane, Bus Driver

Elliot Powell, Custodial

4. Caseload Ratio Grant

- a. Recommend approval of stipends in the amount of \$666.67 each for the following individuals for Phase I of the grant, for work completed 7/1/11 – 11/15/11.

Becky Bollinger

Cathy Duell

Julie Green

Peggy Hamilton

Maria Krohn

Cheryl Parker

- b. Recommend approval of stipends in an estimated amount of \$833.33 each for the following individuals for Phase II of the grant, for work completed 11/1/11 – 6/30/12.

Becky Bollinger

Peggy Hamilton

Cathy Duell

Maria Krohn

Julie Green

Cheryl Parker

- c. Recommend consultant contract with Jackie Gardiner for Phase II of the grant in the amount of \$6,500.00 for work completed 11/1/11 – 6/30/12.

C. Resolution(s)

Recommend approval of the following resolutions:

1. Resolution #703-11 authorizing 2012 membership renewals in the Ohio School Boards Association including subscriptions to the “Briefcase” and “Negotiator”, the Ohio School Boards Membership and Legal Assistance Fund; Association Career Technical Education (ACTE) and Ohio Association Career Technical Education (Ohio ACTE).

D. Job Description

Recommend revision of the following job description:

Adult Education Financial Aid

E. Agreement(s)/Contract(s)/MOU’(s)/Lease(s)/Waiver(s)

1. Employment/Placement Enhancement to Website – Recommend approval of contract with eSchoolView, Columbus, Ohio. Payment terms: \$2,500 due at project initiation; \$12,395 due on or after 7/1/12; 12 months of maintenance, hosting and support due on or after 7/1/12 - \$2,340.00.
2. Articulation/Partnership Agreement with Hocking College to offer dual enrollment courses for the 2011-2012 school year.
3. Participation of WCVSD in the TriHealth Small Employer Department of Transportation Consortium effective 1/1/12 – 12/31/12 (cost: \$50 one-time fee; and \$200.00 annually).
4. MOU for the WCCC Observatory project, effective 1/1/12.
5. Lease Agreement - Recommend renewal of Lease Agreement (no monetary rent) with Warren County Board of Commissioners to lease 1,902 square feet of the Old Warren County Courthouse located at 300 East Silver Street, Lebanon, Ohio to conduct classroom teaching/training of high school and adult education students. Effective: 1/1/12 – 12/31/12.

F. WCCC Adult & Community Education Course Catalog

Recommend adoption of WCCC Adult & Community Education Course Catalog for 2012 spring issue.

G. 2012 WCVSD Board Meeting Dates

Recommend approval of the following 2012 WCVSD Board Meeting dates with all meetings beginning at 6:00 p.m.:

January 12, 2012	July 19, 2012
February 16, 2012	August 16, 2012
March 15, 2012	September 20, 2012
April 19, 2012	October 18, 2012
May 17, 2012	November 15, 2012
June 28, 2012	December 20, 2012

H. Appointment of President ProTempore for the January 12, 2012 Organizational Board Meeting

I. Donation(s)

Recommend acceptance of the following donation(s):

- Monetary and miscellaneous donations designated for WCCC students holiday gifts.

VII. OSBA Committee Reports

A. Legislative Liaison – Mike Kruse

B. Student Achievement Liaison - Esther Larson

VIII. Informational

- Professional Leave Tally
- Enrollment Level I
- Enrollment Level II
- Change in Enrollment
- Customized training for Macy's, Mason, OH.

IX. Events

December 19, 2011, 6:30 p.m.  
WCCC's Annual Holiday Gathering  
Golden Lamb

December 21, 2011 – January 2, 2012  
WCCC Winter Recess

January 24-26, 2012 (Wednesday – Friday)  
32<sup>th</sup> Annual Career-Technical & Adult Education Legislative Seminar  
Hyatt on Capitol Square, Columbus, OH

March 6-7, 2012  
Ohio Economic-Education Summit IV

X. Superintendent's Report

- IBB Training
- New Programming
- Community Report

XI. Board Member Comments

XII. \*Public Participation on Non-Agenda Items

XIII. Executive Session – Personnel

XIV. Adjourn

\* A maximum of 30-minutes of public participation may be permitted at each board meeting. Each person addressing the board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The board's guidelines for public participation will be followed.

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.