



**BOARD OF EDUCATION
MEETING**

AGENDA

September 15, 2011

5:30 p.m. --- Reception for New Staff

6:00 p.m. --- WCVSD Board Meeting

Location: Warren County Administrative Office

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of Agenda

- II. *Public Participation on Agenda Items

- III. Presentation/Recognitions
 - A. Introduction of WCCC “New” Staff for 11-12 school year
 - B. Justin Koenes, Quandel and Todd Thackery, SHP Leading Design
 - C. Overview of Secondary Program
Gary Patton, Director of Secondary Education
 - D. Overview of Adult Education
Tom Harris, Director of Adult and Community Education

- IV. Treasurer’s Report
 - A. Minutes – Regular Meeting – August 18, 2011
 - B. Financial Report
 - C. Bank Reconciliation/Investments
 - D. Advances/Transfers
 - E. Amended Appropriations Resolution #697-11, FY12
 - F. Dental Rates effective October 1, 2011:

HMO-In Network

	Premium	Board Share	Employee Share
Family	\$ 98.62	\$ 83.83	\$ 14.79 (was \$ 13.96/month)
Single	\$ 33.99	\$ 28.89	\$ 5.10 (was \$ 4.81/month)

Indemnity- Out of Network

	Premium	Board Share	Employee Share
Family	\$ 110.45	\$ 93.88	\$ 16.57 (was \$ 15.63/month)
Single	\$ 38.08	\$ 32.37	\$ 5.71 (was \$ 5.39/month)

V. New Business

A. Job Description

Recommend approval of the following job description:

Assistant EMIS Coordinator

B. Personnel

1. Retirement

Recommend acceptance of the following retirement from:

Gary Reed, Public Safety Coordinator, Adult Education
Effective: January 1, 2012

2. Resignation

Recommend acceptance of the following resignation from:

Robert Morgan, Adult Education
Effective: August 9, 2011

3. Lane Change

Recommend approval of a salary lane change per Article XVIII, Economic Provisions, B – Lane Changes in the 7/1/09 – 6/30/12 WCVSD Master Agreement

Brittney Doseck
From: BA, Step 2
To: BA+1, Step 2
Effective: 11-12 school year

4. Employment Recommendations

- a. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, not to exceed 24 hours per week, pending satisfactory completion of employment requirements and program enrollment, effective 9/16/11 – 6/30/12

Karen Robori – Public Safety Services Training
Carmen McBeath – Public Safety Services Training
Casey Sellers – Business & Industry Partnerships
Brice Duffie – Medical Billing & Coding
Anna Lee Duffie – Medical Billing & Coding

- b. Recommend employment of the following adult education, certified, part-time training instructors at \$25.00 per hour, per salary schedule #28, as needed, not to exceed 24 hours per week, pending satisfactory completion of employment requirements and program enrollment, effective 9/16/11 - 6/30/12

Robert Turner – Electrical Power Line Mechanic
Andy Franckhauser – Auto CAD

- c. Recommend the following adult education, certified, part-time instructor, for ACT test preparation at \$25.00 per hour, as needed, not to exceed 50 hours, pending satisfactory completion of employment requirements and program enrollment, effective 9/16/11 - 6/30/12

Diane Ciolli

- d. Recommend approval of the following instructor as a banquet/cafeteria worker for the 2011 - 2012 school year, as needed, not to exceed 60 hours total at a rate of \$24.34 an hour per WCVSD Master Agreement, 7/1/09 - 6/30/12, Article XVIII – Economic Provisions, “G” – Supplemental Salary, Item “1” – Banquet Service

Kathleen Cole

- e. Recommend employment of the following individuals as classified banquet/cafeteria workers for the 2011 - 2012 school year, as needed, not to exceed 50 hours, at a rate of \$10.00 an hour

Jerry “Leon” Johnson
Marge Trovillo

- f. Recommend employment of the following secondary, certified, personnel, as regular and/or Thursday School substitutes, as needed, pending satisfactory completion of employment requirements, effective 9/16/11 - 6/30/12

Jennifer Baumaster
Shari Garrett
Eric Hounshell

Tiffany Lefton
Jim Lorz
Alex Mayne

Jennifer Parrett
Sara Timmerman

C. Textbook(s)

Recommend adoption of textbooks for the 2011-2012 school year

D. Agreements/Contracts/Memorandum of Understandings

Recommend approval of:

1. ProSource

Addendum to existing lease agreement with ProSource, 4720 Glendale Milford Road, Cincinnati, Ohio 45242 for a copier at the Greentree Health Science Academy, effective through 1/31/2016

2. Cincinnati Vending Company

Recommend approval of service agreement with Cincinnati Vending Company for vending machines at the Greentree Health Science Academy, effective 9/16/11 for one year
(Cincinnati Vending will pay 12% commission on net sales)

3. Services from Warren County ESC

Revision of contract for Truancy services, not to exceed \$13,000.00, for the 2011 - 2012 school year from Warren County Educational Service Center (WCESC) 320 Silver Street, Lebanon, Ohio 45036

E. Field Trip

Recommend approval of out-of-state travel for secondary programs as follows:

1. Program: WCCC/Kings Business Academy Satellite Field Trip

Location: Washington DC and Philadelphia

Date: 3/8/12 - 3/12/12

Cost: Paid through students and fundraisers

2. Program: WCCC Cosmetology

Location: Indianapolis, Indiana

Date: October 3, 2011

Cost: Paid through students

F. Policy Revisions First Reading
Board Policies

File: EBCD Emergency Closings
File: EBCD-R Emergency Closings

G. Donation(s)
Recommend acceptance of the following donations(s):

1. \$1,800.00 (for HVAC program)
From: Jason Trombock, 2-J Supply
 - 1-Model # CMPB100C4B SER. # 4082130837
90% Efficient Furnace
 - 1-Model # CMPB100C4B SER. # 4066940833
90% Efficient Furnace

2. \$1,882.96 (for HVAC program)
From: Tom Holman, Allied Supply
 - 1-54,000 BTU Furnace Model # HG95E5412B
Ser. # TB300667400AF03V0161
 - 1-1 ½ Ton A/C (condensing unit) Model # HC18D2VAE
Ser. # AA85W0E0200AVA7H0210
 - 1-1 ½ Ton Cased Coil Model # HMPD244A-175R
Ser. # K07-00008829
 - 1-Model # 612-38-35 3/8 x 3/4 OD Line Set
 - 1-Model # EL3030-2 30 x 30 x 2 Condenser Pad

3. \$19.95 (Media Center)
From: Mr. Jeff Kraus
 - *The Aspie Teen's Survival Guide*

VI. OSBA Committee Reports

- A. Legislative Liaison – Mike Kruse
- B. Student Achievement Liaison - Esther Larson

VII. Upcoming Dates

September 17, 2011 (Saturday, 8:30 a.m.)

4th Annual Jewell Education Foundation Golf Outing
(To benefit WCCC Student Scholarship/Financial Aid Fund)
Heatherwoode Golf Course, Springboro, OH

September 24, 2011 (Saturday, 10:30 a.m.)

Greentree Health Science Academy Formal Dedication
Greentree Health Science Academy, Middletown OH

October 13, 2011 (Thursday)

WCCC District Advisory Committee Kick Off (5:30 p.m.)
WCVSD Board of Education Meeting (6:15 p.m.)

October 24 – November 6, 2011

OGT Testing, WCCC

November 7, 2011 (Monday)

WCCC Professional Development Day (Secondary & Adult Education)
(WCCC Main Campus No School)

November 8, 2011 (Tuesday)

Election Day

November 10, 2011 (Thursday, 3:00 p.m. – 8:00 p.m.)

WCCC Parent/Teacher Conferences

November 11, 2011 (Friday, 8:00 a.m.)

5th Annual Veteran's Day Breakfast
WCCC Commons Area

November 13-16, 2011 (Sunday – Wednesday)

OSBA Capital Conference
Greater Columbus Convention Center, Columbus, OH

November 17 - 19, 2011 (Thursday – Saturday)

Association for Career & Technical Education (ACTE) Expo 2011
St. Louis, Missouri

November 23-25, 2011 (Wednesday – Friday)

WCCC Campus Closed – Thanksgiving Recess

November 29 – December 1, 2011 (Tuesday – Thursday)

Sophomore Visitation

December 8, 2011 (Thursday, 4:30 p.m. – 7:00 p.m.)

WCCC Sophomore Open House

December 15, 2011 (Thursday, 6:00 p.m.)
WCVSD Board of Education Meeting/Holiday Reception
WCCC Media Center, [social/hors d'oeuvres]

December 21, 2011 – January 2, 2012
WCCC Winter Recess

January 24-26, 2012 (Wednesday – Friday)
30th Annual Career-Technical & Adult Education Legislative Seminar
Hyatt on Capitol Square, Columbus, OH

VIII. Superintendent's Report

- 2011-2012 Enrollment Numbers, Level I & II
- Satellite Program Report (DRAFT)
- Sunshine Fund
- Important reminders

IX. Informational Item

- Professional Leave Tally

X. Board Member Comments

XI. *Public Participation on Non-Agenda Items.

XII. Executive Session - Personnel Employment and Preparation for Negotiations

XIII. Adjourn

* A maximum of 30-minutes of public participation may be permitted at each board meeting. Each person addressing the board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The board's guidelines for public participation will be followed.

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.