

**Warren County Career Center
Career Building Plan**

7th grade

- High Tech Career Camp (Summer) provided by Career Development exposing students entering the 8th grade to career tech options. Conducted by the staff at the Warren County Career Center in a group format.

8th grade

- 8th Grade Expo- Warren County Career Center provides a career tech orientation to area 8th graders. Conducted by the staff at the Warren County Career Center in a group format.

10th grade

- WCCC Recruitment- Career tech program representation shared with all area sophomores by the counseling team in a class format.
- Sophomore Showcase- Warren County Career Center initiative to expose area sophomores to the career tech program offerings. Conducted by the staff at the Warren County Career Center in a group format.
- Sophomore Open House- Opportunity provided to the parents and sophomores to visit campus and register for the coming school year classes. Conducted by the staff at the Warren County Career Center in a group format.

11th grade

- Career Planning- Conducted by the counseling team in an individual, group and classroom format.
- Career Goal Setting- Conducted by the counseling team in an individual, group and classroom format.
- Career Interest Assessments- Conducted by the counseling team in an individual, group and classroom format.
- Ohio Means Jobs (Career Exploration and Planning Resource)- Conducted by the counseling team in an individual, group and classroom format.
- FAFSA Workshop- Conducted by the counseling team and relevant parties in a group format.
- College Representation- Conducted by the counseling team and college representatives in an individual, group and classroom format.
- Classroom Presentations- Conducted by the counseling team and relevant parties.
- Career Plan Surveys- Conducted by the counseling team in an individual, group and classroom format.
- Parent Teacher Open House- Conducted by the counseling team and Warren County Career Center staff in an individual and group format.
- Industry Credential Options- Conducted by the Warren County Career Center staff.
- ASVAB Testing On Site- Conducted by the counseling team and military representatives in a group format.
- Scholarship Opportunities- Conducted by the counseling team in an individual, group and classroom format.
- Military Representation- Conducted by the counseling team and military representatives in an individual and group format.
- Job Shadowing (Optional)- Conducted by the Warren County Career Center staff.
- College Visits (Optional)- Conducted by the counseling team and college representatives in an individual, group and classroom format.

- Resources provided for preparation and remediation of subject based areas. Conducted by Student Services team in an individual, group and classroom format.
- Academic and Career Tech Instructors are provided career connections and career pathways for their classes. Conducted by Student Services team in an individual, group and classroom format.
- Professional Development provided throughout the year for the staff that is centered around career development. Conducted by the Student Services team in an individual, group and classroom format.
- Documentation of career advising- Conducted by the counseling team.
- ACT Testing (Spring)- Conducted by the Student Services team, Warren County Career Center staff and home school staff members in an individual, group and classroom format.
- Work Keys Practice Assessment- Conducted by the Student Services team and Warren County Career Center staff in a classroom format.

12th grade

- Career Planning- Conducted by the counseling team in an individual, group and classroom format.
- Career Goal Setting- Conducted by the counseling team in an individual, group and classroom format.
- Career Interest Assessments- Conducted by the counseling team in an individual, group and classroom format.
- Ohio Means Jobs (Career Exploration and Planning Resource)- Conducted by the counseling team in an individual, group and classroom format.
- FAFSA Workshop- Conducted by the counseling team and relevant parties in a group format.
- College Representation- Conducted by the counseling team and college representatives in an individual, group and classroom format.
- Classroom Presentations- Conducted by the counseling team and relevant parties.
- Career Plan Surveys- Conducted by the counseling team in an individual, group and classroom format.
- Parent Teacher Open House- Conducted by the counseling team and Warren County Career Center staff in an individual and group format.
- Industry Credential Options- Conducted by the Warren County Career Center staff.
- ASVAB Testing On Site- Conducted by the counseling team and military representatives in a group format.
- Scholarship Opportunities- Conducted by the counseling team in an individual, group and classroom format.
- Military Representation- Conducted by the counseling team and military representatives in an individual and group format.
- Job Shadowing (Optional)- Conducted by the Warren County Career Center staff.
- College Visits (Optional)- Conducted by the counseling team and college representatives in an individual, group and classroom format.
- Resources provided for preparation and remediation of subject based areas. Conducted by the Student Services team in an individual, group and classroom format.
- Academic and Career Tech Instructors are provided career connections and career pathways for their classes. Conducted by the Student Services team in an individual, group and classroom format.
- Professional Development provided throughout the year for the staff that is centered around career development. Conducted by the Student Services team in an individual, group and classroom format.
- Documentation of career advising- Conducted by the counseling team.
- Internships (Optional)- Conducted by the Warren County Career Center staff.
- Resume/Cover Letter/Scans Skills- Conducted by the Warren County Career Center staff.
- Mock Interviews- Conducted by the Warren County Career Center staff.
- Sinclair College Application and Placement Testing Availability (Spring)- Conducted by the counseling team and Sinclair representatives.

Student Success Plans

- Using research that shows behavior, attendance, grades and credits to determine who might be at risk of graduating high school. Conducted by the counseling team.
- Parents and relevant parties are invited to attend the initial meeting to address the need for a Student Success Plan. Conducted by the counseling team.
- The Warren County Career Center counseling team conducts the Student Success Plans in accordance with the Ohio Department of Education. Conducted by the counseling team.

Ohio Department of Education Career Advising Policy adopted by the Warren County Career Center

The district's plan for career advising includes, providing:

1. Grade-level examples that link students' schoolwork to one or more career fields by implementing the Career Connections Learning Strategies offered by the Ohio Department of Education.
2. Career advising to students in grades 6-12, which includes meeting with each student at least once annually to discuss academic and career pathway opportunities.
3. Additional interventions and career advising for students who are identified as at risk of dropping out of school. These include:
 - a. Identifying students who are at risk of dropping out of school using a local, research-based method with input from teachers, school counselors and other appropriate school staff.
 - b. Developing a Student Success Plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education and experiential learning, when appropriate.
 - i. Before a district develops a pupil's Student Success Plan, district staff will invite the student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the district will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
4. Training for employees on how to advise students on career pathways, including use of the tools available in OhioMeansJobs K-12 and other online sources provided by the district.
5. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit through College Credit Plus.
6. Information on courses that can award students both traditional academic and career-technical credit including, but not limited to, the District's policy on credit flexibility and instructions for students to access the educational option.
7. Documentation on career advising for each student and student's parent, guardian or custodian to review, as well as schools that the student may attend in the future. These include activities that support the student's academic, career and social/emotional development.

8. The supports necessary for students to successfully transition from high school to their postsecondary destinations, including interventions and services necessary for students who need remediation in mathematics and English language arts.

**Source: https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=3&cad=rja&uact=8&ved=0ahUKEwiOwpjXu-LOAhVnIoMKHW8LASsOFggqMAI&url=http%3A%2F%2Feducation.ohio.gov%2Fgetattachment%2FTopics%2FCareer-Tech%2FCareer-Connections%2FCareer-Advising-Policy-and-Student-Success-Plan%2FModelCareerAdvisingPolicyUpdated_4-2015.docx.aspx&usq=AFQjCNEre7fAXVsrzxT2ujFlGjc5S-mBtw*