

Medical Assistant

900 Hours

Medical Assistants perform administrative and clinical procedures in ambulatory settings such as physician's offices and clinics, hospitals, insurance billing agencies, laboratories and emergency rooms.

Curriculum units include (but are not limited to) pharmacology, clinical procedures, anatomy and physiology, medical math, medical coding, medical ethics, and much more. Students will earn their CCMA (Certified Clinical Medical Assistant) certificate from NHA (National Healthcareer Association).

Students are required to complete a 220 hour unpaid externship as part of the 900 hour course. The externship is scheduled after all course work is completed.

Class Location: Greentree Health Science Academy

Admission Requirements:

- High School diploma or GED
- WorkKeys assessment
- Attend orientation meeting with program coordinator

Required Prior to Externship:

- Pass FBI/BCI background check
- Required immunizations: Physical with 2-Step TB Test (not 1-Step TB), Hepatitis B Series, 2-MMR vaccines, flu vaccine, and Tetanus.

Certifications:

- Certified Clinical Medical Assistant (CCMA)
- Health Care Provider CPR/First Aid
- WCCC Certificate of Program Completion

Program Costs:

- Tuition-\$11,900.00 + \$60.00 Application/WorkKeys Assessment

Includes: textbooks, 1 set of scrubs, FBI/BCI background check, testing fee

Program Start Dates*:

Start Date: Fall of 2018, 5:00-9:30pm Monday through Thursday

*Note: The 220 hour externship is scheduled after the program end date.

Contact Person:

Call the Program Coordinator: 513-932-8145, x5356

10/12/2017