

Minutes and Tape Available of Board Meeting

REGULAR MEETING

June 29, 2009

The Warren County Vocational School District met on Monday, June 29, 2009 for the regular meeting at 6:01 p.m. in the Administration Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

ROLL CALL	Mr. Dave Barton	present
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Michael Kruse	present
	Mrs. Esther Larson	present
	Mrs. Lori Raleigh	present
	Mrs. Diane Trifiro	absent

B. Pledge of Allegiance

C. Recognition of Guests

Gary Patton	WCCC
Tom Harris	WCCC Adult Ed
Joel Anderson	WCCC
Shari Jones	Sodexo
Todd Thackery	SHP Leading Design
Paul Poppleton	Turnbull Poppleton & Assoc.
Rich Budke	Turnbull Poppleton & Assoc.

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

None

III. PRESENTATIONS/UPDATES

A. Community Survey

B. Construction Update

IV. TREASURER'S REPORT

A. Minutes

MAY 28
MINUTES

(90-09) Moved by Mrs. Raleigh seconded by Mr. Kruse to approve the minutes for the Regular Board Meeting on May 28, 2009.

REGULAR MEETING

June 29, 2009

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Motion carried.

TREAS.
REPORT

- B. Financial Report
- C. Bank Reconciliation/Investments
- D. Advances/Transfers

(91-09) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to approve the reports as presented by the Treasurer, items B, C, and D with advances/transfers as follows:

FROM	TO	AMOUNT
001-7410-921	012-5210	\$ 11,000.00
001-7410-921	012-5210-9007	\$ 7,200.00
001-7410-921	012-5210-9011	\$ 2,900.00
001-7410-921	012-5210-9013	\$ 2,500.00

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

- E. Resolution #607-09 Final Appropriations June, 2009, FY 09.

RES. #607-09

(92-09) Moved by Mrs. Larson seconded by Mrs. Raleigh to approve Final Appropriations Resolution #607-09 June, 2009, FY 09.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice.
Motion carried.

RES. #608-09

- F. Resolution #608-09 Permanent Appropriations, FY 2010

(93-09) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve the Permanent Appropriations Resolution #608-09, FY 2010.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

SCHOOL
INSURANCE
CONSULTANTS

- G. School Insurance Consultants

(94-09) Moved by Mr. Barton seconded by Mrs. Raleigh to approve the renewal of the contract with School Insurance Consultants, \$3,500.00 per year, effective 7/1/2009 – 6/30/2012.

REGULAR MEETING

June 29, 2009

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

BRICKER
ECKLER LLP

H. Bricker and Eckler LLP

(95-09) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve bond counsel services with Bricker and Eckler LLP per agreement effective 6/29/2009.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye.
Motion carried.

KINGS
BUS. TECH
STUDENT
ACTIVITY
ACCT

I. Student Activity Account

(96-09) Moved by Mrs. Larson seconded by Mr. Barton to approve Student Activity Account 200-9288 for the Business Tech Program (Kings) beginning 2009-2010.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

V. NEW BUSINESS

A. Agreements/Contracts/Memorandum of Understandings

(97-09) Moved by Mrs. Raleigh seconded by Mr. Kruse to approve the following agreements/contracts/memorandums of understandings:

SODEXO

1. Cafeteria Agreement – Sodexo

Approve the continuation of the Management Agreement with Sodexo, 9801 Washington Blvd., Gaithersburg, Maryland for operation of the cafeteria for the 2009-2010 school year commencing on 7/1/2009 and continuing until 6/30/2010 (pending approval by ODE).

SWOCA

2. Southwest Ohio Computer Association (SWOCA)

Approve the continuation of the agreement between WCVSD and Southwest Ohio Computer Association to function as an Information Technology Center providing efficient and economical computer and technology services for WCVSD, net annual fees \$36,333.69, effective 7/1/2009 – 6/30/2010.

REGULAR MEETING

June 29, 2009

OASIS
CHURCH
RENTAL

3. Senior Ceremony Location – The Oasis Church Rental Agreement

Approve the rental agreement between The Oasis Church, 6927 Lefferson Road, Middletown, OH and WCVSD for a period of one day, May 27, 2010, for the purpose of high school graduation ceremony; cost of \$1,650.00.

SOITA

4. Southwestern Ohio Instructional Technology Association (SOITA)

Approve the continuation of membership with SOITA, at a cost of \$586.50 for the 2009-2010 school year.

WARREN
CTY FAIR
BOARD

5. Warren County Fair Board Rental Agreement

Approve the continuation of the rental agreement with Warren County Fair Board at \$1,200.00 per month for 10 months for one classroom and 10 stalls, effective 8/1/2009 – 6/1/2010.

DEPT OF
HUMAN
SVCS &
WORKFORCE
ONE

6. Training and Educational Services

Approve contracts between Warren County Board of Commissioners for training and educational services by Warren County Career Center to the Department of Human Services and Workforce One, effective 2009-2010 fiscal year.

EDUCATIONAL
MGMT.
SERVICES,
INC.

7. Consulting Services

Approve the contract agreement between Educational Management Services, Inc. and Warren County Career Center Adult and Community Education to provide financial aide consulting services, in the amount of \$12,000.00 per year, agreement effective 6/8/2009 – 5/31/2010 and may be cancelled by either party with written notification (90) days prior to dissolution date.

PLTW, INC.
SOFTWARE
LEASE

8. Project Lead the Way, Inc. Software Lease Agreement

Approve the Project Lead the Way, Inc. Software Lease Agreement for the 2009-2010 school year for an amount of \$4,015.00.

HUMANE
ASSOC.
OF WARREN
COUNTY

9. Veterinary Science Program Agreement

Approve the continuation of the agreement with the Humane Association of Warren County for the 2009-2010 school year in the amount of \$2,000 per month for the Veterinary Science Program for 10 months.

OSBA

10. Ohio School Boards Association

Approve the continuation of the policy service agreement with Ohio School Board Association at a rate of \$1,250.00 for updating the Board's policy manual for Web Site Conversion effective 7/1/2009 – 6/30/2010.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

B. Salary Schedules

CLASSIFIED
& A/E
SALARY SCHED

(98-09) Moved by Mr. Barton seconded by Mrs. Larson to approve salary schedules 1-29 for 2009-2010 (Classified and Adult Education Full-Time Instructors).

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

C. WCCC Adult & Community Education

1. Tuition Fees

A/E
TUITION
FEES

(99-09) Moved by Mrs. Raleigh seconded by Mrs. Baker-Hicks to approve the WCCC Adult & Community Education Division 2009-2010 tuition fees as outlined in the WCCC Adult & Community Education 2009-2010 catalog.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

2. Customized Training Rates

A/E
CUSTOMIZED
TRAINING
RATES

(100-09) Moved by Mrs. Larson seconded by Mr. Kruse to approve the adult education customized training for variable rates for business and industry, \$65.00 - \$110.00, effective 7/1/2009.

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

D. Personnel

(101-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the following:

REGULAR MEETING

June 29, 2009

RESIGNATION

1. Resignation

Approve the resignation of:

Karen Karnes
A.B.L.E./G.E.D./E.S.O.L. Program Instructor
Effective: 6/30/2009

STIPEND

2. Stipend

Approve a stipend for 15 days for course work required of new Career and Technical instructors as part of licensure process at \$175.00 per day pending approval of Perkins Grant for the following:

Larry Lambdin

LEAVE
OF
ABSENCE

3. Leave of Absence

Approve a medical unpaid leave of absence for the following:

Richard Rowland
Effective: 7/20/2009 – 8/31/2009

LANE
CHANGE

4. Lane Change

Approve a salary lane change for the 2009-2010 school year as per Article XVIII, Economic Provisions, B-Lane Changes in the 7/1/2009 – 6/30/2010 WCVSD Master Agreement for the following:

Mark Rogal (Social Studies)
BA to BA + 1

ABLE/GED/
ESOL PROG
COORDINATOR

5. Employment Recommendations

a. Approve a one-year contract for certified, adult educational, full-time A.B.L.E./G.E.D./E.S.O.L. Program Coordinator, salary based on pending A.B.L.E./G.E.D. 2009-2010 grant and pending completion of employment requirements.

Karen Karnes
\$57,000.00
Effective: 7/1/2009

b. Approve the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 7/1/2009 – 6/30/2010:

REGULAR MEETING

June 29, 2009

A/E
 CERTIFIED
 P/T INSTRUCTORS

Michael Chasteen
 Jack "Scott" Dillon
 Joe P. Smith
 Matthew Smith
 Robert Wallman

SECONDARY
 CERTIFIED
 INSTRUCTOR

c. Approve employment for the 2009-2010 school year for the following secondary, certified instructors/teachers for a 1 year limited teaching contract, pending completion of employment requirements:

Christopher L. Temar (Math)
 BA + 1, Step 4

EXTENDED
 TIME

d. Approve supplemental contracts for extended time for the 2009-2010 school year for the following individuals:

Christopher L. Temar
 Extended Days: 3

SUPP.
 CONTRACT

e. Approve the following certified instructor/teacher for a supplemental contract for the 2009-2010 school year:

Sandy Colson
 NTHS Advisor (Greentree)
 \$750.00

MENTORS

f. Approve supplemental contracts for the following teachers/instructors as mentors for the 2009-2010 school year:

<u>MENTOR</u>	<u>LEVEL</u>	<u>\$/INDIVIDUAL</u>
Gordie Gregg	3	\$ 1,200.00
Yvonne Kaszubowski	3	\$ 1,200.00
Pat Lemming	3	\$ 1,200.00
Peter Tarkin	3	\$ 1,200.00
Rick Centers	1	\$ 400.00
Christie Leis	1	\$ 400.00
Mari Kay Miller	1	\$ 400.00
Andi Schmidt	1	\$ 400.00

g. Approve the following classified staff pending satisfactory completion of background information and 2009-2010 Early Childhood Grant approved by the State of Ohio:

REGULAR MEETING

June 29, 2009

CLASSIFIED
PRESCHOOL
STAFF

Mary Caroline "Carrie" Mueller
Learning Lab Lead Preschool Teacher
Not to exceed 35 hours per week
Per adopted Salary Schedule #21, Step 14
Effective: 8/17/2009 – 6/9/2010

Karen Seeber
Learning Lab Preschool Teacher Aide
Not to exceed 30 hours per week
Per adopted Salary Schedule #15, Step 4
Effective: 8/19/2009 – 6/4/2010

CERTIFIED
SUBS

h. Approve employment of the following secondary, certified substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements:

Maureen Bastien	Suzette Kaatz
Cheryl Bethel	Lisa Kuntz
Elizabeth Bradley	Kim MacCutcheon
Jason Brown	Ryan Meacham
Brent Coeling	Linda Michael
Delohn Collins	Audrey Minton
Ross Crisp	Robert Otto
Jamie Davis	Rebecca Page
Robert Ferguson	Nancy Parker
Georgia Fuller-DeLisle	Lonnie Peters
Stephanie Gale	Dawn Rush
Robert Gray	Loretta Sebastian
Jason Harris	Steve Tufts
Jean Henrich	Sarah Vance
Gail Hubler	Sarah Beth Williamson
Richard Jones	Steven Williamson

CLASSIFIED
SUBS

i. Approve employment of the following classified, substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements:

Ray Carranza	Jean Powell
Terry Gayhart	Dawn Rush
Jill Gumm	Maggie Smith
Deborah Hess	Tim Terrill
Jean Henrich	Steve Tufts
Krista Lewis	Rhonda Verbanic
Joe Liechty	Marvin Washburn
Linda Michael	Wendell Robinson

Jacqueline Noble	Samantha Williamson
Rhonda Pannichella	Sarah Beth Williamson
Becky Page	Jennifer Woods

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye.
Motion carried.

WCCC
STUDENT
FEES

E. WCCC Student Fees for 2009-2010 School Year

(102-09) Moved by Mr. Barton seconded by Mr. Kruse to approve instructional and equipment student fees for 2009-2010 school year.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

COURSES
OF
STUDY

F. Curriculum

(103-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the following Courses of Study:

Computer Technology
Digital Media Arts Academy/Digital Media Arts Academy I & II
Information Technology (IT) I & II
Marketing

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

DISPOSITION
OF
TEXTBOOKS

G. Disposition of Textbooks

(104-09) Moved by Mr. Barton seconded by Mr. Kruse to approve the disposition of the following textbooks:

Subject/ Area	Name	Qty	Publisher	Copy- right	ISBN	Author
Math	Basic Algebra	1	Houghlin Mifflin	1983	0-395-32114-x	Brown
Math	Fundamentals of Mathematics	20	Houghlin Mifflin	1982	0-395-30200-5	Shaw
CBI	Working, Skills for a New Age	30	Delmar	1990	0-8273-3344-7	Bailey

REGULAR MEETING

June 29, 2009

Subject/ Area	Name	Qty	Publisher	Copy- right	ISBN	Author
Math	Essentials of Algebra	1	Houghton Mifflin	1984	0-395-32273-5	Willcutt
Math	Consumer Mathematics	6	Addison-Wesley	1992	0-201-26090-5	Smith
Math	Fundamentals of Mathematics (Teacher's Edition)	1	Houghton Mifflin	1982	0-395-30201-3	Shaw

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

H. Resolutions

(105-09) Moved by Mr. Barton seconded by Mrs. Raleigh to approve the following resolutions:

RES. #609-09

1. Resolution #609-09

Contingency Plan for student make-up days for the 2009-2010 school year in the event school is closed for the more than the allotted calamity days. Makeup days will begin following the last day of school for students, June 4, 2010.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

I. WCVSD Board Policies

BOARD
POLICIES

(106-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the following Board Policies:

1. Deletion of existing classified evaluation exhibit (AFD-E) from WCVSD Board Policy.
2. Approve revised classified evaluation instrument (AFD-E) effective 7/1/2009.
3. Approve adoption of the following board policies:

ACAA – Sexual Harassment

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

J. First Readings – No Action Taken

FIRST
READINGS

1. WCCC Adult & Community Education Division Student Calendar for 2009-2010.
2. WCCC Adult & Community Education Division 2009-2010 Full-Time Student Handbook.
3. WCCC Adult & Community Education Division 2009-2010 Career Enhancement Courses Student Handbook (Part-Time).
4. WCCC Substitute Teacher Resource Guide.

K. Donations

DONATIONS

(107-09) Moved by Mrs. Larson seconded by Mr. Barton to approve the following donations:

1. Miscellaneous items for employee recognition.
Stitch in Time, Paula Fatute
2. Miscellaneous electric supplies
Harbor Christian Fellowship
Lebanon, OH
3. Miscellaneous electronics (servers, routers, etc.)
Go-Concepts, Inc.
Lebanon, OH

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye.
Motion carried.

L. WCVSD Special Board Meeting

WCVSD
SPECIAL
BOARD
MTG.

(108-09) Moved by Mrs. Raleigh seconded by Mr. Kruse to approve a Special Board Meeting on July 29, 2009 at 6:00 p.m. regarding action on proposed levy.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye.
Motion carried.

M. Information Items

Warren County Educational Service Center (WCESC) provides services to local school districts from Regional Autism Advisory Council (RAAC) via a contracted agreement.

VI. OSBA COMMITTEE REPORTS

OSBA
COMMITTEE
REPORTS

A. Legislative Liaison – Bobbie Grice
Spoke about HBI

B. Student Achievement Liaison – Diane Trifiro

VII. UPCOMING DATES

UPCOMING
DATES

June 23-24, 2009
Electrical Power Line Mechanic Demonstration Project
5:00 – 10:00 p.m.
WCCC

July 20-25, 2009
Warren County Fair, Lebanon Fair Grounds

July 26-28, 2009
CTAE All-Ohio Conference
Hyatt Regency, Columbus, OH

August 20, 2009 (Thursday) --- WCCC “New” Teacher Day

August 21, 2009 (Friday) --- WCCC Professional Development Day
(for all secondary certified staff)

August 24, 2009 (Monday) --- WCCC Teachers Work Day
(Commons area 7:30 a.m., Coffee/Donuts, Welcome Back)

August 25, 2009 (Tuesday) --- WCCC First Student Day – Juniors Only

August 26, 2009 (Wednesday) --- WCCC All Students Report

VIII. SUPERINTENDENT’S REPORT

SUP’T
REPORT

Greentree update

2008-2009 Enrollment Numbers, Level I

2008-2009 Enrollment Numbers, Level II

2008-2009 Changes in Enrollment

Tom Harris – Overview of Adult Education

Gary Patton – Overview of Secondary Programs

BOARD MEMBER COMMENTS

IX. BOARD MEMBER COMMENTS

Esther commented on Career Camp. Stated her grandson loved it. Stated that it was very well organized. Spoke about the printing of their T-Shirts in Graphics.

X. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

XI. EXECUTIVE SESSION

(109-09) Moved by Mrs. Larson seconded by Mr. Kruse to enter into executive session at 7:42 p.m. to discuss personnel.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

The Board reconvened at 8:17 p.m.

XII. ADJOURN

ADJOURN (110-09) Moved by Mrs. Baker-Hicks seconded by Mr. Barton to adjourn the meeting at 8:18 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer