

Minutes and Tape Available of Board Meeting

REGULAR MEETING

September 17, 2009

The Warren County Vocational School District met on Thursday, September 17, 2009 for the regular meeting at 6:03 p.m. in the Administration Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

ROLL CALL

| | |
|-------------------------|---------|
| Mr. Dave Barton | present |
| Mrs. Bobbie Grice | present |
| Mrs. Bonnie Baker-Hicks | present |
| Mr. Michael Kruse | present |
| Mrs. Esther Larson | present |
| Mrs. Lori Raleigh | absent |
| Mrs. Diane Trifiro | present |

B. Pledge of Allegiance

C. Recognition of Guests

| | |
|-----------------|-----------------------------|
| Tom Harris | WCCC Adult Ed |
| Peg Allen | WCCC |
| Joel Anderson | WCCC |
| Gary Patton | WCCC |
| Brittany Doseck | WCCC |
| Maria Krohn | WCCC |
| Chris Temar | WCCC |
| Paul Poppleton | Turnbull Poppleton & Assoc. |
| Todd Thackery | SHP Leading Design |
| JoAnn Feltner | Franklin Board of Education |
| Nancy Fields | Turtlecreek Twshp Resident |

(155-09) Moved by Mr. Barton seconded by Mr. Kruse to accept the amended agenda.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Trifiro, aye.
Motion carried.

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

None

III. PRESENTATIONS/RECOGNITIONS

A. Introduction of WCCC new staff for the 2009-2010 school year:

Brittany Doseck
Maria Krohn
Chris Tamar

B. Follow-up on Special Education Update

JoAnn Feltner

C. Overview of Adult Education

Tom Harris, Director of Adult & Community Education

D. Overview of Secondary Program

Gary Patton, Director of Secondary Education

E. WCCC/Jewel Foundation Golf Outing for Scholarships

Joel Anderson – Director of Curriculum

IV. TREASURER'S REPORT

TREAS.
REPORT

A. Minutes

(156-09) Moved by Mrs. Trifiro seconded by Mr. Barton to approve the minutes from the August 20, 2009 regular board meeting.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye.
Motion carried.

B. Minutes – Special Meeting – August 27, 2009

Tabled until next meeting

C. Financial Report

D. Bank Reconciliation/Investments

E. Advances/Transfers

(157-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the reports as presented by the Treasurer, items B, C, and D with advances/transfers as follows:

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| FROM | TO | AMOUNT |
|--------------|---------------|--------------|
| 001-7200-910 | 012-5100 | \$ 39,000.00 |
| 001-7410-921 | 009-5210 | \$ 13,500.00 |
| 001-7410-921 | 011-5210-9310 | \$ 1,200.00 |
| 001-7410-921 | 012-5210-9007 | \$ 8,300.00 |
| 001-7410-921 | 012-5210-9027 | \$ 2,100.00 |
| 001-7410-921 | 012-5210-9029 | \$ 4,900.00 |
| 001-7410-921 | 501-5210-9910 | \$ 1,400.00 |

RES. #617-09

F. Amended Appropriations Resolution #617-09 for September 2009

(158-09) Moved by Mrs. Larson seconded by Mrs. Trifiro to approve Amended Appropriations Resolution #617-09 for September, 2009.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Trifiro, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

G. (159-09) Moved by Mrs. Larson seconded by Mrs. Trifiro to transfer \$127,566.04 from General Fund to Adult Education to cover the salary and benefit cost of the Adult Education Director and secretary.

Roll Call: Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

H. Insurance Rates

INSURANCE
RATES

(160-09) Moved by Mrs. Grice seconded by Mrs. Baker-Hicks to approve new insurance rates as follows:

1. Anthem - 6.7% increase, effective 10/1/09

Effective October 1, prescription drug coverage will change from a \$10/\$20/\$30 to a \$10/\$25/\$40

Mail in orders has changed from a 60 day supply to 90 days.

Family Plan - \$1,063.31/month
Employee + Children - \$765.17/month
Single Plan - \$425.10/month

Board share is 85% of total cost

2. Vision – 6.4 % increase, effective 10/1/09

Family Plan - \$16.90/month
Single Plan - \$7.25/month

Board share is 85% of total cost

3. Dental Care Plus - 9% increase, effective 10/1/09

Traditional Option – In Network

Family Plan - \$89.46/month
Single Plan - \$30.84/month

Indemnity Option – Out of Network

Family Plan - \$100.19/month
Single Plan – \$34.54/month

Board share is 85% of total cost

Roll Call: Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

V. NEW BUSINESS

A. Personnel

(161-09) Moved by Mrs. Larson seconded by Mr. Barton to approve the following:

RETIREMENT

1. Retirement

Retirement for the following individual:

Wendell Robinson
Effective: 10/1/09

RESIGNATION

2. Resignation

Resignation for the following individual:

Jennifer L. Arns
Effective: 9/4/09

UNPAID
LEAVE

3. Unpaid Leave of Absence

Unpaid leave of absence per WCVSD Master Agreement, 7/1/09-6/30/12, Article XV – Leaves of Absence, Item “T” – General Leave, as follows:

Peggy Hamilton
December 2 – 18, 2009 (unpaid)

4. Employment Recommendations

ADULT ED
P/T

a. Employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Michele Brakie

Greg Hauser

b. Employment of the following adult education, certified, part-time instructor per salary schedule #28, as needed not to exceed 24 hours per week, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Daniel Hautzinger

CERTIFIED
SUBS

c. Employment of secondary certified, substitute personnel, as needed, effective 2009-2010 school years, pending satisfactory completion of employment requirements.

Brittany Brown
Charity Hornback
Cheryl Kayser
Kimberly Parrillo
Dana Robinson

ADULT ED
PROGRAM
COORDINATOR

d. Employment of the following individual as adult education, certified, full-time program coordinator at a salary of \$60,000.00 per calendar days, pro-rated, pending completion of employment requirements and program enrollment, effective 9/18/09 – 6/30/10.

Ben Brigham

e. Employment of the following individual(s) for Thursday School Instructor, on an as needed basis after school, for an amount of \$40.00 per session, effective 2009-2010 school year:

Kathleen Cole

CAFETERIA
WORKERS

f. Approve banquet/cafeteria workers for the 2009-2010 school year, as needed, not to exceed 21 hours total at a rate of \$24.34 an hour per WCVSD Master Agreement, 7/1/09-6/30/12, Article XVIII – Economic Provisions, “G” – Supplemental Salary, Item “I” – Banquet Service.

Kathleen Cole
Teresa Collins

CLASSIFIED
SUBS

g. Employment of the following classified, substitute personnel, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

Ted Febus

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye.
Motion carried.

B. Executive Session – Personnel Issues

EXEC.
SESSION

(162-09) Moved by Mr. Kruse seconded by Mr. Barton to enter into executive session at 6:39 p.m. to discuss personnel.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Trifiro, aye.
Motion carried.

The Board reconvened at 6:45 p.m.

SUSPENSION

(163-09) Moved by Mr. Kruse seconded by Mr. Barton to suspend Rick Rowland for 10 days without pay commencing on Friday, September 18 – Thursday, October 1, 2009, for continuing violation of the district’s written rules and regulations; insubordination; and neglect of duties.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye.
Motion carried.

C. WCCC Advisory Committees

ADVISORY
COMMITTEES

(164-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the following:

1. WCCC Secondary Education Program Advisory Committees for the 2009-2010 school year.
2. WCCC District Business Advisory Council.
3. WCCC Adult Education Program Advisory Committees for the 2009-2010 school year.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

D. Textbook

TEXTBOOKS

(165-09) Moved by Mr. Barton seconded by Mr. Kruse to adopt the textbooks for the 2009-2010 school year.

Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Trifiro, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

E. Adjustment/Correction

FORMSHARE

(166-09) Moved by Mr. Barton seconded by Mr. Kruse to approve the revised contract with FormShare, LLC for Business Process Automation, effective 8/13/2009 – 6/30/2011; year one reduced to \$3,640.00.

Roll Call: Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye.
Motion carried.

F. Board Policy

1. First Reading Revision – No action taken

FIRST
READING

IGE – R Adult Education

DONATIONS

G. Donations

(167-09) Moved by Mrs. Trifiro seconded by Mrs. Baker-Hicks to accept the following donations:

Donations

Donatee

Python II Radar Device
Serial # 550000861

Clearcreek Township Trustees
Clearcreek Township Police
Dept.
7593 Bunnell Hill Road
Springboro, OH 45066

Sears Lifestyle Expanse 850 Treadmill
Model 831297191, Serial # H84145898

Mrs. Vicky Piper
2142 Loeb Drive
Lebanon, OH 45036

4 Rabbits
1 Guinea Pig
2 Hamsters
8 Mice
4 Rats
2 Birds
1 Chinchilla
2 Sugargliders

Donated to Vet Science Program
*(During breaks animals will be
cared for by students.)*

Roll Call: Mrs. Trifiro; aye; Mr. Barton, aye; Mrs. Grice, aye;
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye.
Motion carried.

H. Attendance at SW Region Fall Conference Recognition – 10/8/09
to be held at Great Oaks (Scarlet Oaks) (WCCC Landscaping Technology –
Multi District Impact Program) (Registration deadline: 9/28/09)

I. Vehicle

(168-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson the following:

1950 PACKARD

1. The Board will not accept the current bid on the 1950 Packard automobile.
2. The Board authorizes the commencement of re-bidding on the 1950 Packard automobile.

Roll call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Trifiro, aye.
Motion carried.

J. Agreements/Contracts/Memorandums of Understandings

MEDIATION

(169-09) Moved by Mrs. Larson seconded by Mrs. Trifiro to approve mediation (claim lodged by Rhecors General Contractors) at a rate of \$260.00 per hour to be split by the parties involved.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;
Mrs. Larson, aye; Mrs. Trifiro, aye; Mr. Barton, aye.
Motion carried.

VI. OSBA COMMITTEE REPORTS

OSBA
REPORTS

A. Legislative Liaison – Bobbie Grice – no report.

B. Student Achievement Liaison – Diane Trifiro – no report.

VII. UPCOMING DATES

UPCOMING
DATES

September 30 – October 3, 2009
National Career Pathways Network (NCPN) '09 Annual Conf.
Atlanta, GA

October 8, 2009, 5:30 – 7:30 p.m.
Southwest Region Fall Conference
Great Oaks ITCD, Scarlett Oaks Campus
3254 Kemper Rd., Cincinnati, OH

October 15, 2009
WCCC Advisory Committee's Meeting
WCVSD Board of Education Meeting

October 22, 2009, 6-8 p.m.
Project SEARCH Open House
Otterbein, 585 N. SR-741, Lebanon

October 26 – November 8, 2009
OGT Testing, WCCC

November 3, 2009 – Election Day

November 3, 2009 – WCCC Professional Development Day
(Secondary & Adult Ed.)
(WCCC Main Campus no school)

November 12, 2009, 3:00 – 8:00 p.m. - WCCC Parent/Teacher Conferences

November 8-11, 2009 - OSBA Capital Conf., Columbus, OH

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UPCOMING
DATES
(CONT'D)

November 10, 2009
OAJVS Breakfast and Business Meeting at the OSBA Capital Conference,
Columbus, OH

November 11, 2009
3rd Annual Veteran's Day Breakfast, 8:00 a.m.,
WCCC Commons Area

November 19-21, 2009
Ohio Association for Career & Technical Education (ACTE) 2009
Convention and Career Tech Expo to be held in Nashville, TN

November 25-27, 2009 - WCCC Campus Closed – Thanksgiving Recess

November 30 – December 1, 2, 2009 – Sophomore Visitation

December 10, 2009 - WCCC Sophomore Open House

December 17, 2009 - WCVSD Board of Education Meeting/Holiday Reception
WCCC Commons, 6:00 p.m. [social/hors d'oeuvres]

December 24, 25, 31, 2009 and January 1, 2010
WCCC Campus Closed – WCCC Holiday Break

January 26-28, 2010
30th Annual Career-Technical & Adult Education Legislative Seminar
Hyatt on Capitol Square, Columbus, OH

VIII. SUPERINTENDENT'S REPORT

SUPT'S
REPORT

2009-2010 Enrollment Numbers, Level I

2009-2010 Enrollment Numbers, Level II

Update on Force Main System

IX. INFORMATIONAL ITEMS

Professional Leave Tally

OSBA/ESC Leadership Academy

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AFFIL. Affiliation Agreements
AGREEMENTS To obtain clinical experiences for Adult and Community Education /
Medical Program Students at the following agencies:

Optimum Management
9860 Redhill Drive
Cincinnati, OH 45242

Cedar Village
5467 Cedar Village Drive
Mason, OH 45040

X. BOARD MEMBER COMMENTS

BOARD COMMENTS Mrs. Trifiro asked about an open house for the new construction.

XI. EXECUTIVE SESSION - PERSONNEL EVALUATION

EXEC. (170-09) Moved by Mr. Kruse seconded by Mr. Barton to enter into
SESSION executive session at 7:15 p.m. to discuss personnel evaluations.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;
Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

The Board reconvened at 8:09 p.m. No action taken.

XII. ADJOURN

ADJOURN (171-09) Moved by Mr. Barton seconded by Mr. Kruse to adjourn the
meeting at 8:10 p.m. Approval unanimous.

Bobbie Grice, President

Karen R. Royer, Treasurer