

*Minutes and Tape Available of Board Meeting*

REGULAR MEETING

May 28, 2009

The Warren County Vocational School District met on Thursday, May 28, 2009 for the regular meeting at 6:36 p.m. in the Media Center/Commons Area of the Main Building of the Warren County Vocational School District. The meeting was called to order by Mrs. Bobbie Grice, President of the Board.

I. CALL TO ORDER

A. Roll Call:

ROLL CALL	Mr. Dave Barton	present
	Mrs. Bobbie Grice	present
	Mrs. Bonnie Baker-Hicks	present
	Mr. Michael Kruse	present
	Mrs. Esther Larson	present
	Mrs. Lori Raleigh	present
	Mrs. Diane Trifiro	present

B. Pledge of Allegiance

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

None

III. INTRODUCTIONS/RECOGNITION

A. Introduction/recognition of 2008-2009 WCCC Mentors.

B. Recognition of student success in Career-Technical Student Organization (CTSO) competitions.

C. Construction Update

D. LSTA Grant Update

IV. TREASURER'S REPORT

A. Minutes

APR 23  
MINUTES

(70-09) Moved by Mr. Kruse seconded by Mr. Barton to approve the minutes for the Regular Board Meeting on April 23, 2009.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, abstain. Motion carried.

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MAY 13  
MINUTES

(71-09) Moved by Mr. Barton seconded by Mr. Kruse to approve the minutes from the Special Board Meeting on May 13, 2009.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, abstain; Mrs. Trifiro, aye. Motion carried.

TREAS.  
REPORT

B. Financial Report  
C. Bank Reconciliation/Investments  
D. Advances/Transfers

(72-09) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve the reports as presented by the Treasurer, items B, C, and D with advances/transfers as follows:

FROM	TO	AMOUNT
001-7410-921	006-5210	\$ 11,000.00
001-7410-921	012-5210	\$ 16,800.00
001-7410-921	012-5210-9007	\$ 5,500.00
001-7410-921	012-5210-9011	\$ 5,800.00

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye. Motion carried.

E. Resolution #605-09 Amended Appropriations April, 2009

RES. #605-09

(73-09) Moved by Mrs. Raleigh seconded by Mrs. Grice to approve Amended Appropriations Resolution #605-09 May, 2009.

Roll Call: Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice. Motion carried.

F. Five Year Forecast

FIVE  
YEAR  
FORECAST

(74-09) Moved by Mrs. Larson seconded by Mrs. Trifiro to approve the Five-Year Forecast.

Roll Call: Mrs. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

G. Property, Liability and Fleet Insurance with Trident

TRIDENT  
(PROPERTY,  
LIABILITY,  
FLEET INS)

(75-09) Moved by Mr. Barton seconded by Mrs. Raleigh to accept the 2009-2010 renewal rates for property, liability and fleet insurance with Trident at a rate of \$23,038.00.

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye. Motion carried.

H. Transfer \$300,000 from General Fund to Permanent Improvement Fund

TRF TO  
PERMANENT  
IMPROVEMENT  
FUND

(76-09) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve the transfer of \$300,000.00 from General Fund to Permanent Improvement Fund.

Roll call: Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye. Motion carried.

I. Informational – No Action Taken

1. Warren County Auditor
2. Deerfield Township

V. NEW BUSINESS

A. Personnel

(77-09) Moved by Mr. Barton seconded by Mr. Kruse to approve the following:

1. Retirement

Accepted the following retirement:

Marjorie Pursell  
Effective: 7/1/2009

2. Resignation

Accepted the following resignation:

John A. Cooper  
Effective: 5/5/2009

RETIREMENT

RESIGNATION

LEAVE OF  
ABSENCE

3. Leave of Absence

a. Approved child care unpaid leave of absence for the 2009-2010 school year per WCVSD Master Agreement (7/1/2006-6/30/2009), Article XV, Leaves of Absence, Item B, Number 3 for the following individual:

Kelly Eschbach

b. Approved medical unpaid leave of absence for the following individual:

Richard Rowland

Effective: 6/11/2009 – 7/17/2009

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;  
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye. Motion carried.

EMPLOYMENT

B. Employment

(78-09) Moved by Mrs. Raleigh seconded by Mrs. Baker-Hicks to approve the following:

1. Staff

SECONDARY  
CERTIFIED  
INSTRUCTOR

a. Employment for the 2008-2009 school year of the following secondary, certified instructor/teacher, for one (1) day, per diem at the 2009-2010 salary schedule, pending completion of employment requirements:

Brittany Doseck

b. Employment for the 2009-2010 school year of the following secondary, certified instructor/teacher for a one (1) year limited teaching contract, pending completion of employment requirements:

Brittany Doseck

Family & Consumer Science (Kings Satellite)

BA, Step 0

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ADULT ED  
CERTIFIED  
P/T INSTRUCTOR

2. Employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 5/29/2009 – 6/30/2009:

Kindra Beck  
Susan Hargis  
Barbara Patterson

ADULT ED  
CERTIFIED  
P/T INSTRUCTOR

3. Employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 7/1/09 – 6/30/10:

Kindra Beck  
Samuel J. Bellamy  
Katherine Browne  
Marta Caceres  
Susan Hargis  
Sandra Harris  
Louise Hayes  
Sharon Moeller  
Mark Paduk  
Barbara Patterson  
Anita Young

ADULT ED  
ELECTRICAL  
LINEMAN  
INSTRUCTOR

4. Employment of the following adult education, certified, part-time Electrical Lineman instructor at \$25.00 per hour (per Board of Education approval), salary schedule #28, as needed, pending completion of employment requirements and program enrollment:

John Kohl  
Effective: 9/19/08 – 6/30/09 and  
7/1/09 – 6/30/10

Garry Ward  
Effective: 5/29/09 – 6/30/09 and  
7/1/09 – 6/30/10

ABLE  
COORDINATOR/  
INSTRUCTORS

5. Employment for the following certified coordinator/instructors pending ODE's approval of A.B.L.E./G.E.D. 2009-2010 Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2008-2009 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2009-2010 Grant.) effective 7/1/09 – 6/30/10:

Full-time Instructor:  
Karen Karnes

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Full-time Instructor:  
Linda McBride  
(not to exceed 32 hours per week)

Part-time Instructors:  
(not to exceed 24 hours per week)

Marta Caceres  
Sandra Harris  
Louise Hayes  
Mark Paduk  
Anita Young

ABLE  
SECRETARY

6. Employment for the following classified full-time secretary pending ODE's approval of A.B.L.E./G.E.D. 2009-2010 Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2008-2009 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2009-2010 Grant.) Effective 7/1/09 – 6/30/10.

Holly Rose

CLASSIFIED  
SUBSTITUTE

7. Employment of the following classified, substitute personnel, as needed, per salary schedule #1, effective 5/29/2009 – 6/30/09, pending satisfactory completion of employment requirements.

Samantha L. Williamson

CLASSIFIED  
SUMMER  
LABORER

8. Employment of the following classified summer maintenance/laborers, per Salary Schedule #1, not to exceed 24 hours per week, effective 6/1/09 – 8/31/09.

Jill Gumm

SUBSTITUTE  
BUS DRIVER

9. Employment of the following substitute bus driver, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

Jill Gumm

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SUPPLEMENTAL  
CONTRACTS

10. Approved the following certified instructors/teachers for supplemental contracts for the 2009-2010 school year as per the WCVSTA Master Agreement, 7/1/09 – 6/30/12, Article XVIII, Item F.

Christie Leis	BPA
Kathleen Cole	Career Tech Week Advisor
Nancy Henz	DECA
Teresa Collins	FCCLA
Joy Santoloci	FEA
Doug Schlosser	FFA
Sharon Moeller	SADD
Steve Williamson	Skills USA Advisor
LeAnne Kincer	Assistant Skills USA Advisor
Kathy Anderson	NTHS – Co-advisor
Toni Crawford	NTHS – Co-advisor

(Note: Shared NTHS advisor position, supplemental pay will be divided equally.)

EXTENDED  
TIME

11. Approved supplemental contracts for extended time for the following individuals:

a. Effective 2008-2009 school year

Extended Day(s)

Diane Ciolli	1
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b. Effective 2009-2010 school year

Extended Day(s)

Carrie Frandoni	1
LeAnna Kincer	1
Molly Missall	1
Heather Snider	1
Jack Worley	1
Howard Norris	2
Joyce Blanton	3
Joanne Coleman	3
Sandy Colson	3
Charla Cornwell	3
Brittany Doseck	2
Rob Robison	3
Kelly Shields	3
Brian Shoff	3
Rebecca Bollinger	5
Julie Green	5

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Extended Day(s)

Peggy Hamilton	5
Sandy Hempel	5
Nancy Henz	5
Steve Plummer	5
Andi Schmidt	5
Connie Lyall	7
Reggie Holtrey	8
Lesia Coffey	10
Brenda Daker	10
Gordon Gregg	10
Chris Hamm	10
Joy Santoloci	10
Anne Simison	10
Kathleen Anderson	20
Toni Crawford	20
Yvonne Kaszubowski	20
Doug Schlosser	20

WCCC  
CAREER  
CAMP  
INSTRUCTORS

12. Approved employment of the following personnel as WCCC Career Camp Instructors for a total sum of \$150.00 each from June 16-18, 2009:

Greg Beasley  
Clint Breier  
Jim Cargo  
Rod Dillon  
Karl Flem  
Carrie Frandoni  
Larry Lambdin  
Pat Lemming  
Jeff Little  
Linda Michael  
Virgil Neal  
Howard Norris  
Jeff Piper  
Pam Plunkett  
Andi Schmidt  
Ken Wagner

WCCC  
CAREER  
CAMP  
COORDINATOR

13. Approved employment of the following personnel as WCCC Career Camp Coordinator for a total sum of \$350.00 from June 16-18, 2009:

Yvonne Kaszubowski



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CLASSIFIED  
SUMMER  
INTERNSHIP

14. Approved employment of the following classified summer intern for technology department, pending satisfactory completion of background information as follows:

Ian Henrich  
Information Technology Intern  
\$9.00 per hour, as needed  
Effective: June 8 – July 17, 2009

MENTOR

15. Approved a supplemental contract for the following teacher as mentor for the 2009-2010 school year:

Nancy Henz  
Lead Mentor  
\$1500.00

CURRICULUM  
DEVELOPMENT

16. Approved a supplemental contract for curriculum development per Article 18, Section F in the 7/1/06 –6/30/09 WCVSD Master Agreement:

Larry Lambdin  
24 hours for Curriculum Development @ \$18.97 per hour  
Effective: 2008-2009 school year

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mrs. Trifiro, aye. Motion carried.

C. 1<sup>st</sup> Reading – Revised Classified Evaluation – No Action Taken

D. Agreements/Contracted Services/Memorandum of Understandings

(79-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the following:

LEARNING  
LAB PRESCHOOL

1. Approved the waiver for operating an alternative schedule for the Learning Lab Pre-School, effective 7/1/2009 – 6/30/2010.

ESCHOOL  
VIEW

2. Approved the Website Development Contract between eSchool View Proposal and Warren County Career Center effective 7/1/2007 – 6/30/2009 regarding web hosting, maintenance plan and updates. Effective school years 2009/2010 and 2010/2011, payment terms: One time design and server setup fee: \$1,000.00; Yearly maintenance, hosting, and support fees: \$3,600.00.

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- PIVOT POINT  
MEMBER  
SCHOOL
3. Approved Pivot Point Member School/Lease Purchase Agreement (Cosmetology), implementation fee of One Thousand Five Hundred Dollars (\$1,500.00) will be waived in lieu of an educator attending the “Design Success” event on June 28-30, 2009. Agreement effective: 4/1/09 – 3/31/10.
- WORKFORCE  
ONE YOUTH  
PROGRAM
5. Approved agreement with Workforce One, Lebanon Ohio and WCCC to participate in WIA (Workforce Investment Act) Youth Program.
- Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye. Motion carried.
- WCESC  
LEARNING  
LAB
4. (80-09) Moved by Mrs. Larson seconded by Mrs. Trifiro to approve the revised contracts with Warren County Educational Service Centers as follows:
- Learning Lab Agreement  
Effective 8/1/2009 – 6/30/2010
- Roll Call: Mrs. Baker-Hicks, abstain; Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, abstain. Motion carried.
- GREENTREE  
SCHOOL  
CALENDAR
- E. Greentree Health Science Academy 2009-2010 School Calendar
- (81-09) Moved by Mr. Kruse seconded by Mr. Barton to approve the Greentree Health Science Academy 2009-2010 calendar.
- Roll Call: Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.
- RES. #606-09
- F. Resolution #606-09 SWOCA Council of Governments
- (82-09) Moved by Mrs. Raleigh seconded by Mrs. Trifiro to approve Resolution #606-09, Agreement to Establish the Southwest Ohio Computer Association Council of Governments.
- Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye. Motion carried.

G. Board Policies

BOARD  
POLICIES

1. (83-09) Moved by Mrs. Grice seconded by Mrs. Baker-Hicks to adopt the following board policy:

GBR and GBR-R                      Family and Medical Leave

Roll Call: Mrs. Raleigh, aye; Mrs. Trifiro, aye; Mr. Barton, aye;  
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye. Motion carried.

2. First reading of the following board policies: No Action Taken

ACAA                                      Sexual Harassment  
IGE-R                                      Adult Education

ATTENDANCE  
VEHICLE

H. Attendance Vehicle

(84-09) Moved by Mr. Barton seconded by Mr. Kruse to award the Warren County Career Center's 2008-2009 attendance vehicle, 1994 Honda Civic LX, serial number 1HGEG856JRL027783 to Kevin Davidson, (Little Miami Junior enrolled in WCCC Welding), 3104 Yellowtail, Morrow, OH.

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;  
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye. Motion carried.

I. Classified

CLASSIFIED  
SALARY AND  
BENEFITS PKG  
2009-2010

(85-09) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the classified salary and benefits package for 2009-2010.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mrs. Trifiro, aye. Motion carried.

J. Donations

DONATIONS

(86-09) Moved by Mrs. Larson seconded by Mr. Barton to approve the following donations:

1.            Kroger – Centerville  
                 300 Cookies for Meet & Greet Dinner, 4/21/09

                 Lebanon Law Library  
                 Student Computers

Mrs. Bonnie Baker Hicks  
\$100.00 (for WCCC student fees)

Anonymous  
\$100.00 (for WCCC student fees)

Butterfly Production  
Approx. 100 used mini DV 60-minute tapes

2. Approved to accept donations throughout the 2009-2010 school years from the following:

Armor Metals  
BAE Systems  
Dayton Power and Light  
Duke Energy  
George Manufacturing  
George Welding  
Hamilton Security  
Iron Works  
J. W. Harris  
Mound Steel  
Overly-Hautz

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mr. Kruse, aye;  
Mrs. Larson, aye; Mrs. Raleigh, aye; Mrs. Trifiro, aye;  
Mr. Barton, aye. Motion carried.

VI. INFORMATION ITEMS

INFO ITEMS

Professional Leave Tally

2008-2009 Level I WCCC Enrollment Numbers

2009-2010 Level I WCCC Enrollment Numbers

Project SEARCH - WCCC nominated to participate in the 2009 OSBA Student Achievement Fair to take place at the OSBA Annual Capital Conference on November 19, 2009.

WCCC & Sodexo News

Employer of the Month – TriHealth – Bethesda North Hospital

VII. OSBA COMMITTEE REPORTS

- A. Legislative Liaison – Bobbie Grice
- B. Student Achievement Liaison - Diane Trifiro  
Mrs. Trifiro will forward the email communication

VIII. UPCOMING DATES

UPCOMING  
DATES

May 26, 2009, 7:00 p.m.  
Greentree Certificate Ceremony  
Greentree Health/Science Academy Auditorium  
101 W. Elm Street, Monroe, OH

May 27, 2009, 7:00 p.m.  
Adult and Community Education Completion Ceremony  
WCCC

May 29, 2009, 6:00 p.m.  
Project SEARCH Graduation  
Otterbein – Lebanon  
Multi-Purpose Room

June 1, 2009 @ 2:15 p.m.  
WCCC Employee Recognition; WCCC Commons

June 4-5, 2009, 8:00 a.m. – 4:00 p.m.  
WCCC Administrative Retreat  
Location: Bethesda Medical Center – Arrow Springs

June 16-18, 2009 @ 8:30 a.m. – 3:00 p.m.  
2008 High Tech Career Camp  
Warren County Career Center

June 24-26, 2009  
OACTS Summer Conference  
Mohican State Lodge  
Perryville, OH

July 20-25, 2009  
Warren County Fair, Lebanon Fair Grounds

July 26-28, 2009  
CTAE All-Ohio Conference  
Hyatt Regency, Columbus, OH

IX. BOARD MEMBER COMMENTS

Mrs. Baker-Hicks spoke about Mary Haven's graduation. Spoke about a potential partnership with them and to speak to them about our (WCCC) programs.

X. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None

XI. SUPERINTENDENT'S REPORT

SUP'T  
REPORT

2009-10 WCCC Projected Enrollment

Tom Harris – Overview of Adult Education

Gary Patton – Overview of Secondary Programs

June Board Meeting Date – Monday, June 29, 2009

EXEC  
SESSION

XII. EXECUTIVE SESSION

(87-09) Moved by Mr. Barton seconded by Mr. Kruse to enter into executive session at 7:40 p.m. to discuss negotiations and personnel.

Roll Call: Mrs. Trifiro, aye; Mr. Barton, aye; Mrs. Grice, aye;  
Mrs. Baker-Hicks, aye; Mr. Kruse, aye; Mrs. Larson, aye;  
Mrs. Raleigh, aye. Motion carried.

The Board reconvened at 8:32 p.m.

NEGOTIATED  
AGREEMENT

(88-09) Moved by Mrs. Grice seconded by Mr. Barton to approve the negotiated agreement between Warren County Vocational School Teachers' Association and Warren County Vocational School District (Warren County Career Center).

Roll call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye;  
Mr. Kruse, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;  
Mrs. Trifiro, aye. Motion carried.

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XIII. ADJOURN

ADJOURN

(89-09) Moved by Mrs. Baker-Hicks seconded by Mr. Kruse to adjourn the meeting at 8:34 p.m. Approval unanimous.

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Bobbie Grice, President

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Karen R. Royer, Treasurer