



# **Warren County Career Center Adult Education and Workforce Development Campus Safety and Security Report 2020**

## **MAIN CAMPUS**

3525 North State Route 48  
Lebanon, Ohio 45036  
(513) 932-8145

### **Greentree Health Science Academy**

5757 Innovation Drive  
Middletown, OH 45005  
(513) 932.8145

### **Scarlet Oaks Career Development Campus**

303 Scarlet Oaks Drive  
Cincinnati, OH 45241  
(513) 771.8810

### **Upper Valley CTC Applied Technology Center**

8901 Looney Road  
Piqua, OH 45356  
(937) 778.1980

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## CAMPUS SECURITY

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act) as amended by the Higher Education Act, requires all postsecondary schools that participate in federal financial aid programs to keep and disclose information about crimes occurring on and near the school to all current and potential students and staff. Schools must also distribute information on policies and procedures explaining the:

- A. Means for students to report criminal actions or other emergencies and how the school will respond to such reports; how the campus is secured and access to the campus is controlled
- B. Relationship of the school to law enforcement and other campus security personnel, especially as it relates to how crimes are investigated. It is hoped that this will facilitate accurate and prompt reporting of crimes to law enforcement even when the victim of such crime elects or is unable to make such a report.
- C. Type and frequency of programs designed to inform students and employees to be responsible for their own security and for the security of others.
- D. Programs designed to inform students and employees about the prevention of crimes
- E. Statistics of crimes committed on or near campus. See chart.
- F. Method the school uses for monitoring and recording through local police agencies of criminal activity at off-campus student organizations which are recognized by the institution and that are engaged in by students attending the school.
- G. School's policies regarding the possession, use, and sale of alcoholic beverages and enforcement of Ohio underage drinking laws and a statement of policy regarding the possession, use or sale of illegal drugs and enforcement of Federal and state drug laws and a description of any drug or alcohol abuse education programs.
- H. Availability of information on registered sex offenders.
- I. Procedures for immediate emergency response and evacuation.

WCCC's Annual Safety and Security report with our policies, procedures and crime statistics for the last three (3) years are disclosed and explained on the following pages.

### **Safety First**

An important part of a quality educational experience is an active participation in the school's safety program. WCCC promotes and enforces safety rules and regulations according to standards established by the Occupational Safety and Health Administration (OSHA). Safety rules are constantly reviewed and emphasized by instructors. Students must follow all safety regulations and report all accidents or injuries to their instructor immediately. Failure to follow safety regulations will result in disciplinary action.

### **In Case of an Emergency**

For emergencies, WCCC phones are set to dial 911 without need for any other digits. WCCC has a School Resource Officer (SRO), a sworn deputy sheriff of the Warren County Sheriff's Office. The SRO's hours are from 7:00 AM – 3:00 PM, Monday – Friday. Contact the SRO during these hours by dialing ext. 5290. The SRO is armed and has arrest authority. For on campus emergencies, call the SRO after calling 9-1-1. Emergencies requiring immediate attention should also be reported to any Campus Security Authority after dialing 9-1-1. A Campus Security Authority is defined as any official of WCCC who has significant responsibility for student and campus activities. These include persons from adult or

secondary education specified as Adult Education Director, Evening Supervisor, Program Coordinators, or other adult and secondary administrative, counseling, or support staff.

Students are encouraged to promptly report all crimes or accidents occurring on campus or during school activities off campus. Call the campus receptionist at (513) 932-8145, or extension 0 from a campus phone to reach the Campus Security Authority on Duty. Students and Employees may also report through the website [www.mywccc.org](http://www.mywccc.org) at Campus Security "Stay Safe/Speak UP, Student and Employee Links:"

#### **Student Links:**

- Report Bullying, Harassment or Intimidation Online
- Report Other Safety or Personal Issues Online
- Report Bullying or Other Safety Issues by Telephone (1-866-listen2me)
- Help Line

#### **Employee Links:**

- Report an Employee Accident
- Report a Student Accident
- Submit a Student Behavior Referral / Report Bullying
- Report Employee Harassment or Other Issues (Confidential)
- Report a Safety Hazard
- Submit a Safety Suggestion
- Safety Training Online
- Get a Material Safety Data Sheet (MSDS)
- Speak with a Safety or Chemical Specialist
- Report Completing a Compliance Task / Work Order
- District Safety Plans, Policies & Procedures
- District Safety Forms, Checklists, Tags & Labels
- Safety Articles & Information
- Government Safety Regulations
- View the District OSHA 300 Log
- PublicSchoolWORKS Home Page

### **EMERGENCY OPERATIONS PLAN**

The WCCC maintains an Emergency Operations Plan with the Ohio Department of Education and the Ohio Attorney General's Office. This plan is fully compliant with the requirements of both agencies. The plan is available to staff via on-line software as well as hard copies kept in each building of the district. Per Ohio Revised Code, Fire Drills, Tornado Drills and Safety Drills are conducted throughout the year to meet state requirements. All staff receive training on the Emergency Operations Plan and the Incident Command System annually.

#### **Fire Drills**

The District has established fire drill procedures. The basic rule on fire drills is to evacuate the building. Each year, the state fire officials and the local fire department inspect the building for safety procedures and fire hazards.

Fire Drill Instructions and maps are posted in all classrooms and offices. After exiting the building, accountability for all students will be conducted by the instructor.

### **Storm Warnings**

Students will be instructed about tornado drill procedures by their instructors. In the event of a storm warning, students are to move to the interior of the building near an inside wall away from windows and outside doors.

### **Emergency Evacuation**

In the event of a need for an emergency evacuation, all staff, visitors and students are notified via the fire alarm system, building intercom system and /or the building-wide phone system. Students, visitors and staff are required to evacuate the building in an expedited manner, meeting at a remote area on the school ground for accountability to be monitored. No one is permitted to return to the building until an all-clear is issued.

### **Shelter-In-Place**

In the event of a situation that requires students and staff to shelter-in-place, an announcement is made over the building intercom and phone system, with instructions given to all building occupants. In the event of a shelter in place, all staff, visitors and students will remain in a safe location until the all-clear is issued.

### **A.L.I.C.E**

For active shooter situations, the WCCC has adopted the A.L.I.C.E. program. A.L.I.C.E. is an acronym for Alert, Lockdown, Inform, Counter, Evacuate. With a threat of an active shooter, students and staff will base their decision to evacuate or lock-down based on information received about the intruder, especially the intruder's location in proximity to their area. Constant updates to students, visitors and staff are given through the emergency communications systems. If evacuation occurs, students, staff and visitors will move well away from the affected area and accountability will be assessed.

### **Hostage Situation**

A hostage situation involves one or more persons being held against their will by one or more individuals. If weapons are present, this should be viewed as an active shooter hazard/threat. Hostage situations may develop out of active shooter incidents or child abduction events. This hazard may be applicable if an abduction or kidnapping of a child occurs.

Hostage procedures include cooperating with the hostage taker; de-escalate the situation if possible; stall for time, if possible; do not aggravate the hostage taker; provide law enforcement with last known location of suspect(s); those who know hostage and/or hostage taker should identify themselves to the incident commander and be prepared to cooperate with law enforcement.

## **Building Security**

For students' safety and welfare, adequate light is provided in public areas inside the building and in parking and outside break areas. High definition security cameras are functional in all hallways and other common areas inside and outside the building. Actions recorded on these cameras may be used as evidence in disciplinary action and are for view by authorized school officials only. Any attempt to damage or interfere with the function of these devices will result in disciplinary action by the school and possible referral to local law enforcement agencies. No electronic surveillance is present in areas where individuals have a reasonable expectation of privacy.

Access to the building is monitored by camera and receptionists. Observation cameras have been installed at all entrances and at strategic locations in and around the building. Staff and students have an electronic photo card for entry into the buildings. Sign-in & sign-out through the Lobbyguard system in the front office is required for non-regular students, staff or other visitors. Campus security personnel have the authority to evict unauthorized persons from the campus premises and will notify local police of all actual or suspected criminal activities, including trespassing.

## **Stop the Bleed Kits**

There are three Bleeding Control Kits located on the main campus and one at the Greentree Health Science Academy. On Main campus, the kits are located next to or adjacent to the Automatic External Defibrillator (AED) locations in the entry hallway, the commons and next to science lab 409. The kit at Greentree is located next to the AED in the front lobby.

Each kit contains materials to assist in stopping bleeding due to a traumatic injury. All kits have materials to treat eight patients. Materials include trauma dressings, gauze pads, gloves, trauma scissors, a blanket and a tourniquet. The tourniquet would be used to control severe bleeding in an arm or leg.

In the event the kit is utilized, a call to "9-1-1" should also be made for response by the Clearcreek Township EMS unit for the main campus and City of Middletown for Greentree.

Any questions can be directed to Kim Fladung, Director of Facility Operations.

## **Timely Warnings**

WCCC is required to issue timely warnings to the campus community relative to active criminal activity on campus or in the near vicinity. These will be issued when an incident takes place on our campus or information is received from a local law enforcement agency regarding an incident that occurred in the immediate vicinity of the campus which is considered potentially threatening. Anyone who knows of a crime or other serious incident should report it as soon as possible by calling 9-1-1 and/or reporting it to a Campus Security Authority by dialing (513) 932-5677 or (513) 932-8145. Reporting crimes is on a voluntary, confidential basis. Timely warnings will be issued by some combination of e-mail, WCCC's emergency call system; fliers posted at strategic locations around the campus, and PA announcements. Our pledge to the WCCC's community is that these warnings will be issued in a timely manner, with the names of the victims redacted, and with the aim of preventing related or similar occurrences.

## Crime Logs

*The Campus Safety and Security Reporting Handbook states that if a school has “an individual or individuals with limited responsibility for campus security (e.g., someone monitoring access to a campus building by checking student IDs) but who do not constitute a police or security department”, the school is excluded from the requirement of maintaining a daily crime log. WCCC Adult Education is a school that has individual(s) with limited responsibility for campus security during a majority of its school hours.*

## CLERY CRIMES AND DEFINITIONS

### Violence:

- Acts of violence include any exercise of force against persons or property that could result in physical or emotional harm.
- Threats of violence include any verbal or nonverbal communication that inflicts harm.
- Intimidation includes any verbal or nonverbal act towards another person, the purpose of which may be to coerce, and the result of which could cause the other person to fear for his or her safety or the safety of others.

**Murder/Non-Negligent Manslaughter:** the willful (non-negligent) killing of one human being by another

**Negligent Manslaughter:** the killing of another person through gross negligence.

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arson:** any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another, etc.

**Burglary:** the unlawful entry of a structure to commit a felony or theft.

**Robbery:** the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Motor Vehicle Theft:** the theft or attempted theft of a motor vehicle.

**Sex Offenses:** The Clery Act has four (4) defined sex offenses for which crime statistics must be collected on Clery geography. They are: rape, fondling, incest and statutory rape.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of the sexual gratification, with the consent of the victim, including instances where the victim is incapable of giving



consent because of his/her age and/or because of his/her temporary or permanent mental incapacity.

**Incest:** Non-forcible sexual intercourse between persons who are related to each other with the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

**Weapons Possession:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: Opium or Cocaine and their derivatives (Morphine, Heroin, Codeine); Marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (Barbiturates, Benzedrine).

**Hate Crimes:** any of the aforementioned offenses, and any other crime involving bodily injury reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Categories of bias are:

**Bias:** Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity of national origin. Although there are many possible categories of bias, under Clery, only the following eight (8) categories are reported:

- **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity, which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).
- **Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Gender Identity:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.
- **Sexual Orientation:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived sexual orientation.

- **Ethnicity:** A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term race in that “race” refers to grouping based mostly upon biological criteria, while “ethnicity” also encompasses additional cultural factors.
- **National Origin:** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and/or traditions.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

In addition to the standard list of Clery reported crimes, the following are considered hate crimes when there is evidence that the offense was committed with bias against a protected class.

- Larceny
- Simple Assault
- Intimidation
- Destruction/Damage/Vandalism of Property

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for the person’s safety or the safety of others; or (2) suffer substantial emotional distress.

## ANNUAL SAFETY & SECURITY DATA

The *Campus Security Act* requires schools to disclose campus crime statistics to employees, students, and potential students. The Warren County Career Center prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the Clearcreek Township Police Department, the Warren County Sheriffs Office and the Warren County Career Center. Students and staff of the Warren County Career Center are notified, in writing, of the updated report on or before October 1<sup>st</sup> of every year. This report can be located online at:

As the following statistics show, the Warren County Career Center is committed to providing quality education in a safe environment.

**WARREN COUNTY CAREER CENTER - MAIN CAMPUS**

Type of Statistic	On Campus			Off Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>CRIMINAL OFFENSES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Forcible	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny – Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
<b>ARRESTS – ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	3	6	0	0	0	0	0	0

Liquor Law Violations	0	0	0	0	0	0	0	0	0
<b>DISCIPLINARY ACTIONS - ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	1	1	0	0	0	0	0	0
Drug Abuse Violations	3	5	6	0	0	0	0	0	0
Liquor Law Violations	0	2	1	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE &amp; STALKING</b>									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**WARREN COUNTY CAREER CENTER - GREENTREE HEALTH SCIENCE ACADEMY**

Type of Statistic	On Campus			Off Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>CRIMINAL OFFENSES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Forcible	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny – Theft	0	0	0	0	0	0	0	0	0

Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
<b>ARRESTS – ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
<b>DISCIPLINARY ACTIONS - ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE &amp; STALKING</b>									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**WARREN COUNTY CAREER CENTER - SCARLET OAKS**

Type of Statistic	On Campus			Off Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>CRIMINAL OFFENSES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Forcible	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0

Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny – Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
<b>ARRESTS – ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
<b>DISCIPLINARY ACTIONS - ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE &amp; STALKING</b>									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**WARREN COUNTY CAREER CENTER - UPPER VALLEY CAREER CENTER**

Type of Statistic	On Campus			Off Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>CRIMINAL OFFENSES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Forcible	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

<b>HATE CRIMES</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny – Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0
<b>ARRESTS – ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	2	4	0	0	0	0	0	0	7
Liquor Law Violations	1	0	0	0	0	0	0	0	0
<b>DISCIPLINARY ACTIONS - ON CAMPUS</b>									
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	2	0	0	0	0	0	0	0	7
Liquor Law Violations	1	0	0	0	0	0	0	0	0
<b>DOMESTIC VIOLENCE, DATING VIOLENCE &amp; STALKING</b>									
Domestic Violence	0	0	0	0	0	0	0	0	1
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

## CRIME PREVENTION

Effective crime prevention begins with personal involvement and responsibility. By taking a few moments to think before acting, we can all make ourselves and others less likely to become victims. The following is a list of DO's and DON'Ts to protect your property and yourself:

- Do lock your car at all times – when parked and when driving.
- Do use lighted walkways when going to and from parking areas.
- Do report all crimes and/or suspicious activities to a Campus Security Authority promptly.
- Do mark your valuables (books, computers, tools, etc.) with your driver's license number.
- Do call a Campus Security Authority (513-932-8145) if you desire an escort.
- Do avoid events and people prone to use or distribute illegal drugs or alcohol or people and

events known for excessive use of legal drugs and alcohol.

- Don't drink and drive.
- Don't date while you or your date are using drugs or consuming more than very moderate amount of alcohol.
- Do ask a friend to walk with you to the parking lot or smoking area.
- Don't leave valuables in plain sight in your vehicle or leave them unattended in labs, break areas or classrooms.
- Do ask to be assigned a locker if one is available and use it.
- Don't leave purses, book bags, wallets, credit cards, cash or checks in unlocked desks or file cabinets.
- Don't use WCCC wifi for credit/debit card transactions.
- Do report any security deficiencies you find such as broken doors or locks; inoperative lights; over grown shrubs and trees; broken sidewalks or handrails and other conditions.

### **SEXUAL HARASSMENT AND OFFENSES**

Students and staff at WCCC have the right to an environment free of sexual harassment and intimidation, not only by persons in positions of power, but by any WCCC employee or student. Sexual harassment constitutes a serious threat to the free interaction and exchange necessary for educational and personal development. Sexual harassment is not only a clear violation of school policy; it is a form of discrimination and is illegal. Students are protected under Title VII of the Civil Rights Act and Title IX of the Education amendments. It is also contrary to the purpose of WCCC to equip our students with employable skills and habits. Engaging in harassment is one of the quickest ways to get fired from a job. Although certain attitudes or patterns of behavior may seem harmless to some, harassment is a serious issue and all students and staff must be aware of its definition and consequences.

Sexual harassment is unwanted sexual attention such as staring, leering, ogling, sexual teasing, jokes, gestures, inappropriate touching, pressures for a date or sex, forced sexual relations or suggestions that sex can be exchanged for grades or a promotion. It can happen to both men and women, but women are more often the victims. Harassment may occur when a person in a position of control or influence over a person's grades, academic career, or job uses authority and power to gain sexual advantages and threatens or punishes for refusal.

Another form of sexual harassment is peer harassment (by other students), and includes many of the above unwanted actions. Sexual harassment committed by students is a serious offense which could lead to dismissal.

Victims of sexual harassment are encouraged to report such incidents promptly to any Campus Security Authority.



## **Sexual Assault**

If an individual is the victim of a sexual assault, formal charges alleging sexual assault occurring on campus may be lodged with any Campus Security Authority or online at [www.mywccc.org](http://www.mywccc.org) – Campus Security. WCCC officials will help individuals obtain counseling and file formal reports. In the case of criminal sexual assault, it is extremely important that physical evidence be preserved.

The term “sexual assault” means an offense classified as forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of investigation. These offenses include domestic violence, dating violence, and stalking.

### **What to do if you are sexually assaulted**

- Find a safe environment away from your attacker and call 9-1-1 immediately! If possible, ask a trusted friend to stay with you. And remember, it’s not your fault that you were attacked.
- Write down everything you can remember about your attacker (physical description, location of the attack, etc.) The sooner you record your memory of the assault, the greater value it will have in subsequent legal proceedings.
- Preserve evidence of the attack. Though you may want to, do not bathe or brush your teeth. Do not wash or get rid of any of the clothing that you were wearing.
- If the incident occurred on campus, immediately report the assault to any Campus Security Authority after calling 9-1-1. School officials will assist the victim in notifying the local law enforcement agency.
- Seek medical attention. Even if you don’t think you’re injured, it’s important to test for STD’s and pregnancy. Ask the hospital to conduct a rape kit exam and, if you think that you have been drugged, collect a urine sample for analysis by a lab.

### **What to do if you are a bystander**

- Call 9-1-1
- Be a good witness. As soon as possible write detailed notes such as identifying characteristics of perpetrator, specific actions, time, words spoken by the victim and perpetrator, weapons used, etc.
- Make your presence known as a witness. This may be the best way to stop the attacker.
- Other interventions should be safe and avoid exacerbating the violence toward you or the victim.
- Attend and comfort the victim afterward.
- Stay on the scene until the police arrive.

***Please remember ... if you see something, say something!***

### **Sexual assault disciplinary procedure guarantees**

- The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding.
- Both the accuser and accused shall be informed of the outcome of any campus disciplinary investigation.
- The accuser and the accused will be treated with dignity, courtesy and professionalism.

Students found guilty of such violations under the school's code of conduct and Ohio law are subject to suspension and prosecution. The school will assist victims of sexual assault/harassment with escorts, schedule adjustments, or any other reasonable request that would make the victim safer or feel safer. For additional assistance or information for victims of sexual assault or rape contact:

- Abuse & Rape Crisis Shelter of Warren County (battered women's shelter): (513) 695-1107 or (888) 860-4084 [www.arcshelter.com](http://www.arcshelter.com)
- Warren County Prosecutor's Office (Victim/Witness Division): (513) 695-1325 or email [erika.bouelle@warrencountyprosecutor.com](mailto:erika.bouelle@warrencountyprosecutor.com)
- Crisis/Suicide Hotline(24-hr Mental Health, Substance Abuse & Suicide Crisis Line): (877) 795-6333
- Women's Centers of Ohio - Lebanon: ( 513) 934-1777
- Solutions Community Counseling and Recovery Center: (513) 228-7800
- Domestic Violence National Hotline: (800) 799-7233; (800) 787-3224 (TTY) 24/7 availability
- Sexual Assault National Hotline: 1-800-656-HOPE (4673) 24/7availability.
- Community Prevention Website: [www.Pieces2Prevention.com](http://www.Pieces2Prevention.com) - The mission of Pieces 2 Prevention is to provide education and resources to promote healthy, respectful, non-violent relationships through community partnerships in Warren County.