



WARREN COUNTY CAREER CENTER
BOARD OF EDUCATION
MEETING to be held in WCCC MEDIA CENTER

February 19, 2009

6:00 p.m.

I. Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Recognition of Guests

II. Roll Call

III. Public Participation on Agenda Items

IV. Presentation(s)

A. WCCC and CTE impacting lives.

Maggie Adams, Lebanon, Legal/Medical Office Tech Prep

Quinten Arnold, Waynesville, Heavy Equipment

Theo Brocker, Franklin, Power Systems

Brittany Colwell, Little Miami, Veterinary Science

Erin Janes, Kings, Graphic Arts Tech Prep

Nick Schmidt, Springboro, Criminal Justice Tech Prep

B. Construction Update

C. FRN Update - JoAnn Feltner, Vice President Franklin Board of Education; OSBA Board of Trustee; OSBA Southwest Regional Executive Committee.

V. Treasurer's Report

- A. Minutes – Regular Meeting – December 18, 2009
Re-Organizational Meeting – January 8, 2009
Rescheduled Special Meeting – February 2, 2009
- B. Financial Report
- C. Bank Reconciliation/Investments
- D. Advances/Transfers
- E. Amended Appropriations Resolution #598-09, 2/09
- F. Contract for GAAP conversion with Fraunfelter Accounting Service, 3-year contract FY 09 – FY 11 in the amount of \$6,300.00 per year.
- G. Informational
 - 1. Adult and Community Education Profit/Loss
 - 2. Jenni Logan – Review financing of the building project.

VI. New Business

- A. Board Meeting Date Change
 - 1. Recommend approval of moving April 16, 2009 WCVSD board meeting date to April 23, 2009.
- B. Personnel
 - 1. Employment Recommendations
 - a. Recommend employment of part-time coordination services for adult education cosmetology program, (services to be performed after regular work hours) at a rate of \$22.00 per hour, not to exceed 100 hours, effective 1/1/09 – 6/30/09.

Ruth “Jean” Puckett
 - b. Recommend employment of the following adult education, certified, part-time instructors at per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 2/19/09 – 6/30/09.

Steven Deaton
Nicholas Nawroth
Michael Seman
Michael Wolf

- c. Recommend employment of the following individual(s) for secondary certified, substitute position, as needed, effective 2008-2009 school years, pending satisfactory completion of employment requirements and documentation of certification.

Delohn Collins

- d. Recommend employment of the following classified, substitute personnel, as needed, effective 12/9/2008, pending satisfactory completion of employment requirements.

Jean Henrich

2. Leave Request

Recommend approval of leave request as follows:

Kelli Eschbach

Social Studies

Maternity leave for the remainder of the 2008-2009 school year.

Effective: 2/6/09

C. Job Description - In-School Suspension Instructor

- 1. Recommend approval of job description In-School Suspension Instructor. (ATTACHMENT A)

D. First Draft - Proposal(s)

- 1. WCCC Alumni Hall of Fame (ATTACHMENT B)

E. Proposal

Recommend to accept the 2008-2009 Strategic Planning Goals for WCCC Adult and Community Education (ATTACHMENT C)

F. Resolution(s)

- 1. Resolution # 599-09 --- Recommend authorization to advertise for RFP's (requests for proposal) for food service program management.

G. Board Policies

1. First reading of the following “new” board policy(s):
(ATTACHMENT D)

JFCA – Student Dress
JFCB – Care of School Property by Students
JHFD – Student Automobile Use

3. First reading of the following revised board policy(s):
(ATTACHMENT E)

JGD - Student Suspension
JGDA – Emergency Removal of Student
JGE - Student Expulsion
JHCD – Administering Medicines to Students
JHCD-R – Administering Medicines to Students
JHG – Reporting Child Abuse
JHG-R – Reporting of Child Abuse
JN – Student Fees, Fines, Charges and Pre-pays
JO-R - Student Records

H. Agreement(s)/Contract(s)/Memorandum of Understanding(s)
Recommend approval of the following:

1. LAN Solutions – Agreement for purchase and installation of Vm Ware Enterprise for two servers along with support for the Data Center Virtualization Project at a cost of \$15,880.00, effective 2/20/09.
(ATTACHMENT F)
2. Scientific Learning – Agreement for purchase of Fast ForWord software product licenses at a cost of \$45,950.00, effective 2/20/09.
(Paid for by a Grant for the 2009-2010 school year.) (ATTACHMENT G)
3. Microsoft School License Agreement – A school subscription with Management Council of Ohio Education Computer Network in the amount of \$35,378.52, effective 3/12/09. (ATTACHMENT H)
4. Turnbull/Poppleton – Contract for additional services in Section 1D of the Phase I Owner’s Rep contract with Turnbull/Poppleton not to exceed \$78,245.00 effective 3/1/09 – 9/30/09 (or until completion of Phase I project if later.)

I. Donation(s)

Recommend acceptance of the following:

1. 2001 F2001 Ford Escape (1FMYU01B11KF56360)
Donated by: Amber N. Crossman
209 E. Pease Ave., Miamisburg, OH
(On 3/18/08 board agenda mis-stated donation from
Interstate Ford, Miamisburg, OH)
2. 28 flashlights and 14 wall mounted chargers and charging sleeves.
Donated by: Blue Ash Police Department
c/o Chief Chris Wallace
4343 Cooper Road
Blue Ash, OH 45242
3. Recommend acceptance of miscellaneous donations for Adult & Community
Education Auctioneering Program Charity Auction on March 17, 2009.
Proceeds to be donated to St. Jude's Children's Research Hospital.

VII. Upcoming Events

February 2009

Career and Technical Education Month

February 22 and 23, 2009

Culinary state level ProStart competition

February 24-25, 2009

Ohio Economic Education Summit

Hyatt Regency, Columbus, OH

February 26, 2009

FCCLA Culinary & ECE Regional Rally

Scarlet Oaks

March 9-11, 2009

ACTE National Policy Seminar

Washington DC

March 17, 2009, 6:30 p.m.

Charity Auction (Adult/Community Ed. Auctioneer Program)

(Proceeds to be donated to:

St. Jude's Children's Research Hospital)

WCCC Commons

March 2009, 11:30 a.m. – 2:00 p.m.
8th Grade Tours @ WCCC
Franklin – March 30
Little Miami – March 31
Waynesville MS – April 1

April 6-13, 2009
WCCC Spring Recess

April 21, 2009, 6:00 – 7:30 p.m.
Meet & Greet
(Dinner for incoming students and their parents.)
WCCC Commons

April 24 and 25, 2009
Skills USA State Competition
Columbus, OH

April 21-24, 2009
Treasurer's Conference
Columbus, OH

April 30 – May 2, 2009
ACTE Region 1 Conference
Cleveland, OH

May 4, 2009 @ 5:30 p.m.
Project Excellence Award Dinner

May 20, 2009
Greentree Certificate Ceremony
Greentree Health/Science Academy Auditorium
101 W. Elm Street
Monroe, OH 45050

May 21, 2009 @ 7:00 p.m.
WCCC Awards Ceremony
Location: Oasis Church, Middletown, OH

June 2, 2009 @ 8:00 a.m.
WCCC Employee Recognition
WCCC Commons

June 4, 2009, 7:00 p.m. (tentative date/time)
Adult and Community Education Completion Ceremony
WCCC

June 9-11, 2009 @ 8:30 a.m. – 3:00 p.m.
2008 High Tech Career Camp
Warren County Career Center

July 26-28, 2009
CTAE All-Ohio Conference
Hyatt Regency, Columbus, OH

VIII. OSBA Community Report

- A. Legislative Liaison – Esther Larson
- B. Student Achievement Liaison - Diane Trifiro

IX. Information Items

- Professional Leave Tally (ATTACHMENT I)
- 2008-2009 Level I Enrollment Numbers (ATTACHMENT J)
- 2008-2009 Level II Enrollment Numbers (ATTACHMENT K)
- 2008-2009 Changes in Enrollment Report (ATTACHMENT L)
- 2008-2009 Satellite Enrollment Figures – February Report (ATTACHMENT M)
- Updated WCESC 2008-2009 school year services cost. (ATTACHMENT N)
- WCCC Abatement Plan for Jarod’s Law Inspection (ATTACHMENT O)
- Homeless Students Update (ATTACHMENT P)
- Perfect Attendance Breakfast, 2/6/09 (81 students, 37 staff)

X. Superintendent’s Report

- Tom Harris – Overview of Adult Education
- Gary Patton – Overview of Secondary Education
- Construction of the WCCC force main and pump station project.
- Regional Public Safety Training Facility – Update

- XI. Board Member Comments
- XII. Public Participation on Non-Agenda items.
- XIII. Executive Session - Personnel
- XIV. Adjourn

Mission

To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.

Vision

WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.