



WARREN COUNTY CAREER CENTER  
BOARD OF EDUCATION MEETING

Location: Media Center/Commons Area – Main Building

May 28, 2009

6:00 p.m.

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  
- II. Public Participation on Agenda Items
  
- III. Introductions/Recognition
  - A. Introductions/Recognition of 2008-2009 WCCC Mentors
  - B. Recognition of student success in Career-Technical Student Organization (CTSO) competitions.
  - C. Construction Update
  - D. LSTA Grant Update
  
- IV. Treasurer's Report
  - A. Minutes – Regular Meeting – 4/23/09; Special Meeting – 5/13/09
  - B. Financial Report
  - C. Bank Reconciliation/Investments
  - D. Advances/Transfers
  - E. Amended Appropriations Resolution #605-09, May 2009
  - F. Approval of the Five-Year Forecast
  - G. Recommend to accept 2009-2010 renewal rates for property, liability and fleet insurance with Trident at a rate of \$23,038.00.
  - H. Approval to transfer \$300,000 from General Fund to Permanent Improvement
  - I. Informational
    1. Warren County Auditor
    2. Deerfield Township

V. New Business

A. Personnel

1. Retirement

- a. Recommend acceptance of the following retirement from:

**Marjorie Pursell**  
**Effective: 7/1/09**

2. Resignation

- a. Recommend acceptance of the following resignation:

**John A. Cooper**  
**Effective: 5/5/09**

3. Leave of Absence

- a. Recommend approval for child care unpaid leave of absence for the 2009-2010 school year per WCVSD Master Agreement (7/1/06-6/30/09), Article XV, Leaves of Absence, Item B, Number 3 for the following individual:

**Kelly Eshbach**

- b. Recommend approval for medical unpaid leave of absence for the following individual:

**Richard Rowland**  
**Effective: 6/11/09 – 7/17/09**

B. Employment Recommendations

1. a. Recommend employment for the 2008-2009 school year the following secondary, certified instructor(s)/teacher(s), for one (1) day, per diem at the 2009-2010 salary schedule, pending completion of employment requirements.

**Brittany Doseck**

- b. Recommend employment for the 2009-2010 school year the following secondary, certified instructor(s)/teacher(s), for a 1-year limited teaching contract, pending completion of employment requirements.

**Brittany Doseck**  
**Family & Consumer Science (Kings Satellite)**  
**BA, Step 0**

2. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 5/29/09 – 6/30/09.

**Kindra Beck**  
**Susan Hargis**  
**Barbara Patterson**

3. Recommend employment of the following adult education, certified, part-time instructors per salary schedule #28, as needed, pending completion of employment requirements and program enrollment, effective 7/1/09 – 6/30/10.

**Kindra Beck**

**Samuel J. Bellamy**

**Katherine Browne**

**Marta Caceres**

**Susan Hargis**

**Sandra Harris**

**Louise Hayes**

**Sharon Moeller**

**Mark Paduk**

**Barbara Patterson**

**Anita Young**

4. Recommend employment of the following adult education, certified, part-time Electrical Lineman instructor at \$25.00 per hour (per Board of Education approval), salary schedule #28, as needed, pending completion of employment requirements and program enrollment.

**John Kohl**

**Effective: 9/19/08 – 6/30/09 and  
7/1/09 – 6/30/10**

**Garry Ward**

**Effective: 5/29/09 – 6/30/09 and  
7/1/09 – 6/30/10**

5. Recommend employment for the following certified coordinator/instructors pending ODE's approval of A.B.L.E./G.E.D. 2009-2010 Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2008-2009 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2009-2010 Grant.) effective 7/1/09 – 6/30/10.

**Full-time Instructor: Karen Karnes**

**Full-time Instructor: Linda McBride**  
**(not to exceed 32 hours per week)**

**Part-time Instructors:**  
**(not to exceed 24 hours per week)**

**Marta Caceres**

**Sandra Harris**

**Louise Hayes**

**Mark Paduk**

**Anita Young**

6. Recommend employment for the following classified full-time secretary pending ODE's approval of A.B.L.E./G.E.D. 2009-2010 Grant hourly wage listed in Part H, Program Personnel. (Salary will also be based on 2008-2009 A.B.L.E./G.E.D. grant until confirmation is received for A.B.L.E./G.E.D. 2009-2010 Grant.) Effective 7/1/09 – 6/30/10.

**Holly Rose**

7. Recommend employment of the following classified, substitute personnel, as needed, per salary schedule #1, effective 5/29/2009 – 6/30/09, pending satisfactory completion of employment requirements.

**Samantha L. Williamson**

8. Recommend approval for employment of the following classified summer maintenance/laborers, per Salary Schedule #1, not to exceed 24 hours per week, effective 6/1/09 – 8/31/09.

**Jill Gumm**

9. Recommend employment of the following substitute bus driver, as needed, effective 2009-2010 school year, pending satisfactory completion of employment requirements.

**Jill Gumm**

10. Recommend approval of the following certified instructors/teachers for supplemental contracts for the 2009-2010 school year as per the WCVSTA Master Agreement, 7/1/09 – 6/30/12, Article XVIII, Item F.

<b>Christie Leis</b>	<b>BPA</b>
<b>Kathleen Cole</b>	<b>Career Tech Week Advisor</b>
<b>Nancy Henz</b>	<b>DECA</b>
<b>Teresa Collins</b>	<b>FCCLA</b>
<b>Joy Santoloci</b>	<b>FEA</b>
<b>Doug Schlosser</b>	<b>FFA</b>
<b>Sharon Moeller</b>	<b>SADD</b>
<b>Steve Williamson</b>	<b>Skills USA Advisor</b>
<b>LeAnne Kincer</b>	<b>Assistant Skills USA Advisor</b>
<b>Kathy Anderson</b>	<b>NTHS – Co-advisor</b>
<b>Toni Crawford</b>	<b>NTHS – Co-advisor</b>

(**Note:** Shared NTHS advisor position, supplemental pay will be divided equally.)

11. Recommend approval of supplemental contracts for extended time for the following individuals:

a. Effective 2008-2009 school year

	<u>Extended Day(s)</u>
<b>Diane Ciolli</b>	<b>1</b>
<del>Brittany Doseck</del>	<del>1</del>

b. Effective 2009-2010 school year

	<u>Extended Day(s)</u>
<b>Carrie Frandoni</b>	<b>1</b>
<b>LeAnna Kincer</b>	<b>1</b>
<b>Molly Missall</b>	<b>1</b>
<b>Heather Snider</b>	<b>1</b>
<b>Jack Worley</b>	<b>1</b>
<b>Howard Norris</b>	<b>2</b>
<b>Joyce Blanton</b>	<b>3</b>
<b>Joanne Coleman</b>	<b>3</b>
<b>Sandy Colson</b>	<b>3</b>
<b>Charla Cornwell</b>	<b>3</b>
<b>Brittany Doseck</b>	<b>2</b>
<b>Rob Robison</b>	<b>3</b>
<b>Kelly Shields</b>	<b>3</b>
<b>Brian Shoff</b>	<b>3</b>
<b>Rebecca Bollinger</b>	<b>5</b>
<b>Julie Green</b>	<b>5</b>
<b>Peggy Hamilton</b>	<b>5</b>
<b>Sandy Hempel</b>	<b>5</b>
<b>Nancy Henz</b>	<b>5</b>
<b>Steve Plummer</b>	<b>5</b>
<b>Andi Schmidt</b>	<b>5</b>
<b>Connie Lyall</b>	<b>7</b>
<b>Reggie Holtrey</b>	<b>8</b>
<b>Lesia Coffey</b>	<b>10</b>
<b>Brenda Daker</b>	<b>10</b>
<b>Gordon Gregg</b>	<b>10</b>
<b>Chris Hamm</b>	<b>10</b>
<b>Joy Santoloci</b>	<b>10</b>
<b>Anne Simison</b>	<b>10</b>
<b>Kathleen Anderson</b>	<b>20</b>
<b>Toni Crawford</b>	<b>20</b>
<b>Yvonne Kaszubowski</b>	<b>20</b>
<b>Doug Schlosser</b>	<b>20</b>

12. Recommend approval for employment of the following personnel as WCCC Career Camp Instructors for a total sum of \$150.00 each from June 16-18, 2009.

**Greg Beasley**

**Clint Breier**

**Jim Cargo**

**Rod Dillon**

**Karl Flem**

**Carrie Frandoni**

**Larry Lambdin**

**Pat Lemming**

**Jeff Little**

**Linda Michael**

**Virgil Neal**

**Howard Norris**

**Jeff Piper**

**Pam Plunkett**

**Andi Schmidt**

**Ken Wagner**

13. Recommend approval for employment of the following personnel as WCCC Career Camp Coordinator for a total sum of \$350.00 from June 16-18, 2009.

**Yvonne Kaszubowski**

14. Recommend approval for employment of the following classified summer intern for technology department, pending satisfactory completion of background information as follows:

**Ian Henrich**

**Information Technology Intern**

**\$9.00 per hour, as needed**

**Effective: June 8 – July 17, 2009**

15. Recommend approval of supplemental contract for the following teacher as mentor for the 2009-2010 school year.

**Nancy Henz  
Lead Mentor  
\$1500.00**

16. Recommend approval of supplemental contract for curriculum development per Article 18, Section F in the 7/1/06 – 6/30/09 WCVSD Master Agreement

**Larry Lambdin  
24 hours for Curriculum Development @ \$18.97 per hour  
Effective: 2008-2009 school year**

C. 1<sup>st</sup> Reading - Classified Evaluation

Recommend first reading of revised Classified Evaluation.  
ATTACHMENT A

D. Agreement(s)/Contracted Service(s)/Memorandum of Understanding(s)

1. Recommend approval of waiver for operating an alternative schedule for the Learning Lab Pre-School, effective 7/1/09 – 6/30/10.  
ATTACHMENT B
2. Recommend approval of the Website Development Contract between eSchoolView Proposal and Warren County Career Center effective 7/1/07 – 6/30/09 regarding web hosting, maintenance plan and updates. Effective school years 2009/2010 and 2010/2011, payment terms: One time design and server setup fee: \$1,000.00; Yearly maintenance, hosting, and support fees: \$3,600.00
3. Recommend approval of Pivot Point Member School/Lease Purchase Agreement (Cosmetology), implementation fee of One Thousand Five Hundred Dollars (\$1,500.00) will be waived in lieu of an educator attending the “Design Success” event on June 28-30, 2009. Agreement effective: 4/1/09 – 3/31/10
4. Recommend approval of revised contracts with Warren County Educational Service Center, as follows:

Learning Lab Agreement ATTACHMENT C  
Effective: 8/1/09 – 6/30/10

5. Recommend approval of agreement with Workforce One, Lebanon Ohio and WCCC to participate in the WIA (Workforce Investment Act) Youth Program.



E. Greentree Health Science Academy 2009-2010 School Calendar  
Recommend approval of the **Greentree Health Science Academy 2009-2010 School Calendar**. ATTACHMENT D

F. Resolution #606-09 – SWOCA Council of Governments  
Recommend approving Resolution #606-09, Agreement to Establish the Southwest Ohio Computer Association Council of Governments.  
ATTACHMENT E

G. Board Policies

1. Recommend adoption of the following board policy:

GBR and GBR-R --- Family and Medical Leave  
ATTACHMENT F

2. First reading of the following board policies:

ACA – Sexual Harassment, ATTACHMENT G

IGE-R – Adult Education, ATTACHMENT H

H. Attendance Vehicle

Recommend that Warren County Career Center’s attendance vehicle, **1994 Honda Civic LX**, serial number 1HGEG856JRL027783 be awarded as the 2008-2009 attendance vehicle to **Kevin Davidson**, (Little Miami Junior enrolled in WCCC Welding), 3104 Yellowtail, Morrow, OH.

I. Classified

Recommend approval of classified salary and benefits package for 2009-2010.

J. Donation(s)

1. Recommend approval of the following donations:

Kroger – Centerville	300 Cookies for Meet & Greet Dinner, 4/21/09
Lebanon Law Library	Student Computers
Mrs. Bonnie Baker Hicks	\$100.00 (for WCCC student fees)
Anonymous	\$100.00 (for WCCC student fees)
Butterfly Production	Approx. 100 used mini DV 60-minute tapes

2. Recommend approval to accept donations throughout the 2009-2010 school years from the following:

Armor Metals  
BAE Systems  
Dayton Power and Light  
Duke Energy  
George Manufacturing  
George Welding  
Hamilton Security  
Iron Works  
J. W. Harris  
Mound Steel  
Overly-Hautz

#### VI. Information Items

- Professional Leave Tally, ATTACHMENT I
- 2008-2009 Level I WCCC Enrollment Numbers, ATTACHMENT J
- 2009-2010 Level I WCCC Enrollment Numbers, ATTACHMENT K
- Project SEARCH - WCCC nominated to participate in the 2009 OSBA Student Achievement Fair to take place at the OSBA Annual Capital Conference on November 19, 2009.
- WCCC & Sodexo News
- Employer of the Month – TriHealth – Bethesda North Hospital

#### VII. OSBA Committee Reports

- A. Legislative Liaison – Bobbie Grice
- B. Student Achievement Liaison - Diane Trifiro

## VIII. Upcoming Dates

May 26, 2009, 7:00 p.m.

Greentree Certificate Ceremony  
Greentree Health/Science Academy Auditorium  
101 W. Elm Street, Monroe, OH

May 27, 2009, 7:00 p.m.

Adult and Community Education Completion Ceremony  
WCCC

May 29, 2009, 6:00 p.m.

Project SEARCH Graduation  
Otterbein – Lebanon  
Multi-Purpose Room

June 1, 2009 @ 2:15 p.m.

WCCC Employee Recognition; WCCC Commons

June 4-5, 2009, 8:00 a.m. – 4:00 p.m.

WCCC Administrative Retreat  
Location: Bethesda Medical Center – Arrow Springs

June 16-18, 2009 @ 8:30 a.m. – 3:00 p.m.

2008 High Tech Career Camp  
Warren County Career Center

June 24-26, 2009

OACTS Summer Conference  
Mohican State Lodge  
Perrysville, OH

July 20-25, 2009

Warren County Fair, Lebanon Fair Grounds

July 26-28, 2009

CTAE All-Ohio Conference  
Hyatt Regency, Columbus, OH

## IX. Board Member Comments

## X. Public Participation on Non-Agenda items

XI. Superintendent's Report

- 2009-10 WCCC Projected Enrollment
- Tom Harris – Overview of Adult Education
- Gary Patton – Overview of Secondary Programs
- June Board Meeting Date – Monday, June 29, 2009

XII. Executive Session – For the purpose of discussing negotiations and personnel.

XIII. Adjourn

**Mission**

**To prepare youths and adults to make informed career choices and to successfully enter, compete, and advance in a changing world.**

**Vision**

**WCCC is the valued partner of choice within the educational and economic systems of our communities, by providing quality academic and career technical education. We pave the way for a future of opportunities unique to each of our learners.**