

We hope that you are looking forward to an awesome year! We are confident that things will go well and you will enjoy your journey with us. We are excited to see you grow and flourish as you prepare for your future!

Throughout this folder you will see several important documents and forms. Please look through things thoroughly so you will be best prepared for the school year. **We have highlighted several key things that are most important to get started.**

Complete Your Student Forms

Students will need to complete online paperwork to begin the school year. **All forms must be completed before August 13th for students participate in lab time, go on field trips, co-op, etc.** All forms can be found online at wccc.esvportal.com or via the **QR CODE on the last page of this packet.** Parents will need to make a student account, or, log in to the account from last year if the student is returning. There is a **QR CODE** to take you directly to the site on the last page of this document and a direction sheet in this folder. We know these forms can feel tedious and redundant, but they are very important and must be completed.

COVID-19 Guidance (as 8/2/21)

Mask wearing will be optional, but strongly encouraged regardless of vaccination status to start the school year off at WCCC Campuses. *These guidelines are subject to change based on transmission and spread, and state and local requirements.*

- Vaccination is currently the leading public health prevention strategy to end the COVID-19 pandemic.
- While not currently required, the CDC does emphasize the need for masks if you are not vaccinated. Please take this into consideration when considering what is best for your family.
- Wearing a mask, staying at least three (3) feet from others when possible, washing your hands, avoiding crowds, respiratory etiquette (coughing or sneezing into your elbow, etc), staying home when sick and getting tested, contact tracing in combination with quarantine and isolation, and cleaning and disinfection are important layers of prevention to keep our campuses safe.

Please find our COVID19 guidance and procedures by visiting:
<https://www.mywccc.org/COVID-19Information.aspx> or scan the **QR CODE**.

Get Connected & Stay Up To Date!

WCCC utilizes uses multiple forms of communication to parents and families. **Email and text will be our primary form of general communication to parents/families so please provide current information when completing student forms. Automated telephone calls will be used for urgent/timely messages (such as weather delays/closings and emergencies).** Any communication sent to families will also be sent to students WCCC email, so it is important that students check their email regularly to stay informed and up-to-date. While email and texts seems to be most effective for our families, we also encourage you to connect with us in additional ways . Please bookmark **mywccc.org** and follow us on social media for great stories about our students, staff, and community.



Frequently Asked Questions

Uniforms?

If you pre-ordered your uniform you can pick it up when you get your schedule. If you did not order your uniform, or just joined us late, you need to order your uniforms right away. Because student uniforms are covered by fees, there is no money needed to order! A “set” of uniforms will look different for each lab but all sets are intended to cover a full weeks worth of wear. Some programs may require a few things in addition to the standard uniform, such as hard toe boots. Lab instructors will let you know what is needed.

In the next few months, students will have the opportunity to purchase additional items and/or WCCC spirit wear items if they choose to. We will share how to directly order once the option is available.

If you haven't completed your uniform order, please do so immediately at:

<https://marketflux.foundrycommerce.com/Category> or scan the **QR CODE** to go to the site.

If I don't have my uniform, what should I wear on the first day?

If you don't have your uniforms yet, it's okay, don't stress about it. Wear comfortable clothes that seem appropriate for your lab space. Jeans, a t-shirt, and closed toes shoes will do for most labs. Again, it is important that if you haven't already, you need to order uniforms because they **will be mandatory** after everyone has had the opportunity to place and receive their order.

Can I bring a backpack to WCCC?

For safety purposes, all backpacks, drawstring bags, book bags, tote bags, gym bags etc. must be stored in the student's locker upon arrival to school and remain there until the end of the school day unless special permission has been granted. School-issued Chromebook cases and small purses will be permitted throughout the building.

Will attendance be taken?

Yes, of course! Attendance will be taken in the lab setting and academic setting. It is your responsibility to be prompt, attentive, and engaged within your class setting. Classes are scheduled from 7:40 am -2:07pm. Attendance is particularly important in Career Tech education; each and every day our students are learning hands-on skills that build upon one another. If you miss key skills training, it is very hard to make it up. Also, employers highly value employees that show up on time everyday, **we are preparing you to be a skilled, talented, well-rounded, and dependable employee!**

What if I have transportation questions?

Your homeschool district coordinates and provides your transportation to and from WCCC; you should reach out to them with any questions. We have a complete list of district transportation department contacts on our website, or you can access it through the **QR CODE**.

What about breakfast and lunch?

Both campuses have full-service cafeterias where students can eat breakfast and lunch. Through the National School Lunch program, standard breakfast and lunch are free to ALL students at this time.

Any student that typically qualifies for free and reduced lunch should still complete a free and reduced lunch form (available in this folder) even though food costs are covered this qualification may also help with school fees and/or other services. Once forms are complete, students can turn them in to the Main Office.

Students are able to purchase additional items using funds from their student account. To get food, all students will check-out using their badge or their school ID number (no cash!), so please know this number or have it available. This is the same ID number students have through their homeschool.

To put money on a student's lunch account (for items in addition to the entree), go to:

<https://payforit.net> **QR CODE**. Please know that it takes up to 24 hours before the funds are available.

What fees are due and when/how can I pay them?

Student fees will not be available until September 7, 2021. Fees can be paid in person with cash or check. Credit card payments need to be made on <https://payforit.net/>

How do I check Progressbook?

Students and families will be given a student key to register for progress book within the first few weeks of school. All student forms should be complete (by August 13th) in order for this key to be generated. We encourage parents to stay invested in their students progress by checking their grades and communicating with teachers.

Will I get a student ID Badge?

Yes, all students will be required to have a student ID badge. Juniors will get their badge photo taken on the first day of school. Badges will be printed and handed out during the first few weeks. Seniors should use their badge from last year.

Do I need a parking permit?

If you drive to school, you must have a parking permit to park on school property. Students will be given the opportunity to purchase parking passes at schedule pickup or in the office once the school year begins. **To purchase a parking pass, please have all of the following items:**

Driver's License | Proof of Insurance | Vehicle Registration | \$10 Fee

The parking permit tag must be visible (on mirror or dashboard) of your vehicle at all times. You must park in your assigned spot every day; spots are determined randomly when purchased. No student is to park in the assigned faculty or visitors' parking area. Students who do not comply with driving/parking regulations will be subject to disciplinary action.

What is Canvas?

WCCC utilizes Canvas to assist in the delivery of educational content 24 hours a day, seven days a week. Students' entire schedule of courses are reflected within Canvas. Students and parents can access Canvas through the district website, <https://www.mywccc.org/>, by clicking on the mint green button that says "Canvas User." Students who are entering Canvas from their Chromebooks will want to use "Canvas Staff & Student." Parents (and students) who are entering Canvas from a non-school issued device want to choose "Canvas Parent Link."

What about the weather?

While we recognize it's warm outside and you're not thinking about snowy and icy weather, one of the most frequent questions we get is regarding school delays and closings. We want you to be prepared and know what to do when the time comes! Because we have students from many surrounding counties and districts, weather delays and cancellations aren't as simple as a typical district. **When inclement weather happens, students should follow their homeschool district first!** If your homeschool is delayed or canceled, you follow that guidance. If there is no delay or closing in your district, still watch for notifications from us because we may have a different status.

Because our students come from many different areas, we consider the conditions of our immediate area and the status of our partner districts. Therefore, our notification status will be a bit delayed from a typical district because we're waiting to consider our community as a whole. Since you follow their home district first, be sure to check the status there, then check for WCCC notification. We will always post alerts on [mywccc.org](https://www.mywccc.org/) first, then send notification; **our website will always be the first and most timely notification for weather related notices.**

Questions?

Students and families, please contact one of our building administrators with any questions. We are always open for communication with our WCCC families, do not hesitate to reach out!

Kim Gambill
Atrium Campus Director
(513) 932-5677 Ext. 5240
kim.gambill@mywccc.org

Kendra Murphy
Assistant Secondary Director
(513) 932-5677 Ext. 5375
kendra.murphy@mywccc.org

Mike Hart
Main Campus Director
(513) 932-5677 Ext. 5202
mike.hart@mywccc.org

Todd Paul
Dean of Students
(513) 932-5677 Ext. 5235
todd.paul@mywccc.org

If you have general questions,
you can always email:
wcccinfo@mywccc.org

Quick Access QR Codes

Use your smart phone to snap and click directly to these key links! **No QR code reader is necessary for most phones.**

Simply open your camera app
Start to take a photo...
A link will pop up on your screen
Click the link, and viola!

Tip: Get close or cover other codes so that your camera only sees one code at a time!



Scan to complete your
**STUDENT REGISTRATION
FORMS**



Scan to find
UNIFORM INFO



Scan to **ADD MONEY
TO LUNCH ACCT.
and/or
PAY FEES**



Scan for mywccc.org
**COVID Guidelines
and Updates**



Scan to see
**PARTNER SCHOOL
TRANSPORTATION
CONTACTS**

Thank you for being a part of the WCCC family, let's make this a great year!