The Warren County Vocational School District met on Thursday, March 21, 2013 in regular session at 6:01 p.m. in the Board Room of the Administration building at the Warren County Vocational School. The meeting was called to order by Dave Barton, Vice President of the Board.

I. CALL TO ORDER

A. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Dave Barton</td>
<td>present</td>
</tr>
<tr>
<td>Mrs. Bobbie Grice</td>
<td>absent</td>
</tr>
<tr>
<td>Mrs. Bonnie Baker-Hicks</td>
<td>present</td>
</tr>
<tr>
<td>Mrs. Becky Holloway</td>
<td>present</td>
</tr>
<tr>
<td>Dr. Kelly Kohls</td>
<td>absent</td>
</tr>
<tr>
<td>Mrs. Esther Larson</td>
<td>present</td>
</tr>
<tr>
<td>Mrs. Lori Raleigh</td>
<td>present</td>
</tr>
</tbody>
</table>

B. Pledge of Allegiance

C. Adoption of Agenda

(37-13) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve the adoption of the agenda.

Roll Call: Mr. Barton, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

II. PUBLIC PARTICIPATION ON AGENDA ITEMS

NONE

III. PRESENTATION(S)/RECOGNITION(S)

A. OSBA Presentation – award presented to Beverly McHone

B. Gary Patton – Overview of Secondary Education

Mrs. Grice, President of the Board, entered the meeting at 6:14 p.m.

C. Update on District OTES Committee Work
IV. TREASURER’S REPORT

A. Minutes – Regular Meeting – February 21, 2013

(38-13) Moved by Mr. Barton seconded by Mrs. Baker-Hicks to approve
the minutes of the February 21, 2013 regular meeting.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

B. Financial Report
C. Bank Reconciliation/Investments
D. Advances/Transfers

(39-13) Moved by Mrs. Raleigh seconded by Mrs. Holloway to approve
the financial reports b, c and d, as presented by the Treasurer with
advances/transfers as follows:

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 7410 921</td>
<td>012 5210 9002</td>
<td>$14,500.00</td>
</tr>
<tr>
<td>001 7410 921</td>
<td>012 5210 9007</td>
<td>$ 5,300.00</td>
</tr>
<tr>
<td>001 7410 921</td>
<td>012 5210 9013</td>
<td>$ 7,200.00</td>
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<tr>
<td>001 7410 921</td>
<td>012 5210 9024</td>
<td>$16,900.00</td>
</tr>
</tbody>
</table>

Roll Call: Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye;
Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

E. Amended Appropriations Resolution #762-13 FY13

(40-13) Moved by Mrs. Larson seconded by Mrs. Baker-Hicks to approve
the amended appropriation resolution #762-13 FY13.

Roll Call: Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye;
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.
Motion carried.

F. Transfer

(41-13) Moved by Mrs. Raleigh seconded by Mrs. Larson to approve
the transfers of $250,000.00 from General Fund to Permanent Improvement
per five year forecast.

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye;
Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye.
Motion carried.
G. Approval of Amounts and Rates

(42-13) Moved by Mrs. Baker-Hicks seconded by Mrs. Raleigh to approve the amounts and rates.

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye. Motion carried.

H. Informational

1. Adult Education Profit/Loss

2. Records Retention meeting immediately following WCVSD 3/21/13 Board meeting.

V. NEW BUSINESS

A. Executive Session

1. Superintendent’s Mid-Year Evaluation

(43-13) Moved by Mr. Barton seconded by Mrs. Larson to enter executive session at 6:45 p.m. for Superintendents’ mid-year evaluation.

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

The Board reconvened at 7:23 p.m.

B. Personnel

(44-13) Moved by Mrs. Baker-Hicks seconded by Mrs. Holloway to accept the following personnel:

1. Resignation(s)

Delbert Blaha, (Adult Education HVAC), effective 3/05/13

Jorge Castaneda, (Adult Education Conversational Spanish), effective 3/14/13

Terry Lawwill (Adult Education HVAC), effective 6/19/13
2. Employment Recommendations

a. Approved employment of the following adult education, certified, part-time instructors as per salary schedule #28, as needed, not to exceed 24 hours per week, pending completion of employment requirements and program enrollment.

Effective: 2/22/13 – 6/30/13

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Micah Wagner</td>
<td>Information Technology</td>
<td>$25.00</td>
</tr>
<tr>
<td>Caleb Acton</td>
<td>Information Technology</td>
<td>$25.00</td>
</tr>
<tr>
<td>Jim Eyler</td>
<td>Welding</td>
<td>$22.00</td>
</tr>
<tr>
<td>Gail K. Eppley</td>
<td>Electrical Power Line Mechanic</td>
<td>$25.00</td>
</tr>
<tr>
<td>Paul Sinclair</td>
<td>Electromechanical PLC</td>
<td>$22.00</td>
</tr>
<tr>
<td>Jim Fitzgerald</td>
<td>Employability Skills</td>
<td>$21.00</td>
</tr>
<tr>
<td></td>
<td>for Adult Education Programs</td>
<td></td>
</tr>
</tbody>
</table>

b. Approved employment of the following individual(s) for secondary, certified, substitute position, as needed, pending satisfactory completion of employment requirements and documentation of certification, effective 3/22/13 – 6/30/13.

Trisha Kraus
John Ross

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.

Motion carried.

C. Job Description(s)

(45-13) Moved by Mrs. Raleigh seconded by Mr. Barton to approve the following job descriptions:

- Academic Instructor
- Career Technical Instructor
- CTSO Advisors
- Public Information Specialist
REGULAR MEETING  MARCH 21, 2013

Roll Call: Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye. Motion carried.

D. Agreement(s)/Contract(s)/Memorandum of Understanding(s)

(46-13) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve the following:

WorkKeys USO Talent Network Agreement: Effective: 4/1/13

Roll Call: Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye. Motion carried.

E. First Readings – No Action

Recommend first readings of the following “DRAFT” items:

1. Adult Education
   a. 2013-2014 WCCC Student Calendar

   b. 2013-2014 WCCC Student Consumer Handbook (Full-Time and Part-Time)

   c. 2013-2014 WCCC Student Externship Handbook

2. Secondary

   a. WCCC 2013-2014 Secondary Calendar

F. WCCC Advisory Committee(s)

(47-13) Moved by Mr. Barton seconded by Mrs. Raleigh to approve the WCCC Adult Education Information Technology Business Advisory Committee members for 2012-2013 school year as follows:

Kurt Beckham

Roll Call: Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye. Motion carried.

G. Board Policies/ Regulations
1. Policies/Regulations

(48-13) Moved by Mrs. Baker-Hicks seconded by Mrs. Larson to approve adoption of the following board policies/regulation:

File: GCBC - Professional Staff Fringe Benefits
File: GDBC – Non Certified Staff Fringe Benefits
File: IGBA – Programs for Students with Disabilities
File: IGE-R - Adult Education

Roll Call: Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye. Motion carried.

2. First reading Board Policies/Regulation – No Action

File: AFC-2/GCN-2 – Evaluation of Professional Staff - Administration
File: BDDF–E – Voting Method
File: GCBB – Professional Staff Supplemental Contracts
File: GCPCAB – Retirement Incentive for Professional Staff
File: GDBD –
File: GDBD-R -
File: IGD – Co-curricular and Extra Curricular Activities
File: IKE – Promotion and Retention of Students

H. Donation(s)

(49-13) Moved by Mrs. Holloway seconded by Mr. Barton to approve the following donations:

-Misc. items for WCCC Charity Auction on 3/19/13

-Misc. items for WCCC Prom on 4/13/13

Roll Call: Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye. Motion carried.

VI. OSBA COMMITTEE REPORTS

A. Legislative Liaison – Bobbie Grice

B. Student Achievement Liaison - Becky Holloway
VII. UPCOMING EVENTS

March 19, 2013, 6:00 p.m.
Charity Auction (Adult/Community Ed. Auctioneer Program)
WCCC Commons

March 21, 2013, 8:30 – 10:00 a.m.
NTHS Induction Ceremony

March 25 – April 1, 2013
WCCC Spring Recess

April 9, 2013, 7:15 – 9:30 a.m.
Perfect Attendance Breakfast for 3rd quarter
WCCC Commons

April 13, 2013
Prom – WCCC

April 16-17, 2013
FFA State Competition
Ohio Expo Center, Columbus, OH

April 23-24, 2013
SkillsUSA State Competition
Nationwide Convention Center, Columbus, OH

April 23 - 28, 2013
DECA National Competition
Anaheim, CA

April 23-26, 2013
OASBO Annual Workshop/Treasurer’s Conference
Columbus, OH

April 25, 2013, 5:30 – 8:00 p.m.
WCCC Meet & Greet
WCCC Commons

April 26-28, 2013
FEA National Conference/Competition
Orlando, FL

May 1, 2013, 6:00 p.m.
Project Excellence Banquet
WCCC Commons
May 4, 2013, 10:00 – 2:00 p.m.
Community Service Day
WCCC

May 6-10, 2013
Staff Appreciation Week

May 8-12, 2013
BPA National Competition
Orlando, FL

May 21, 2013, 6:00 p.m.
Project SEARCH Graduation
Otterbein, Lebanon, OH

May 23, 2013, 6-8:30 p.m.
WCCC Sr. Award Ceremony
Oasis Church, Middletown

May 29, 2013, 6:00 p.m.
Preschool Graduation
WCCC Commons

May 31, 2013, 8:00 a.m.
WCCC Employee Recognition
WCCC Commons

June 6, 2013, 7:00 p.m.
Adult & Community Education Recognition Ceremony
WCCC Commons

June 11-13, 2013
High Tech Career Camp
WCCC Main Building

June 23-29, 2013
Skills USA National Competition
Kansas City, MO

July 17-20, 2013
High Schools That Work Staff Development Conference
Charlotte, N. Carolina

July 31 – August 2, 2013
CTAE All-Ohio Conference
Hyatt Regency, Columbus, OH
REGULAR MEETING

October 30 – November 2, 2013
FFA National Competition
Louisville, KY

VIII. INFORMATION ITEMS

Professional Leave Tally
2012-2013 Level I Enrollment Numbers
2012-2013 Level II Enrollment Numbers
2012-2013 Changes in Enrollment Report

IX. SUPERINTENDENT’S REPORT

2013-2014 Projected Enrollment
FTE Trend Data
Presentations to partner school Boards of Education
Board of Education work session
Food Service Contract

X. BOARD MEMBER COMMENTS

NONE

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

NONE

XII. EXECUTIVE SESSION

(50-13) Moved by Mrs. Holloway seconded by Mr. Barton to enter executive session at 8:01 p.m. for discussion of Treasurer’s contract.

Roll Call: Mrs. Grice, aye; Mrs. Baker-Hicks, aye; Mrs. Holloway, aye;
Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye.
Motion carried.

The Board reconvened at 8:58 p.m.

XIII. RESOLUTION(S)

(51-13) Moved by Mrs. Raleigh seconded by Mr. Barton to approve resolution #763-13 Accepting Resignation and Approving the Reemployment of a Retired Superannuate.
Roll Call: Mrs. Baker-Hicks, aye; Mrs. Holloway, aye; Mrs. Larson, aye; Mrs. Raleigh, aye; Mr. Barton, aye; Mrs. Grice, aye.
Motion carried.

XIV. ADJOURN

(52-13) Moved by Mr. Barton seconded by Mrs. Baker-Hicks to adjourn the meeting at 8:59 p.m. Approval unanimous.

______________________________  ________________________________
Bobbie Grice, President           Karen R. Royer, Treasurer